

# SCOTTS VALLEY UNIFIED SCHOOL DISTRICT

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EDUCATIONAL SERVICES  
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BUSINESS SERVICES  
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PERSONNEL  
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## BOARD OF TRUSTEES Minutes of Regular Meeting September 10, 2013

**CLOSED SESSION: 5:30pm**  
**PUBLIC SESSION: 6:00pm**  
**SCOTTS VALLEY CITY COUNCIL CHAMBERS**  
**One Civic Center Drive**  
**Scotts Valley, CA 95066**

### PUBLIC SESSION CALLED TO ORDER

Board President Art Bubb called the Public Session to order at 5:30 p.m. **Board members present:** Art Bubb, Sue Roth, John Abel, Kim Shultz, and Michael Shulman. Also in attendance was Superintendent Penny Weaver.

### ADJOURNED TO CLOSED SESSION at 5:30 p.m.

- A. CONSIDERATION OF THE EMPLOYMENT, EVALUATION OF PERFORMANCE, DISCIPLINE, OR DISMISSAL OF A PUBLIC EMPLOYEE (Government Code Section 54957)
- B. COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d)) Executive session between the public school employer and its designated representative, Penny Weaver, for the purpose of giving direction regarding negotiations with Scotts Valley Education Association.
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code 54957) Superintendent evaluation

### ADJOURNED CLOSED SESSION at 6:00 p.m.

### PUBLIC SESSION CALLED TO ORDER

Board President Art Bubb called the Public Session to order at 6:07 p.m. **Board members present:** Art Bubb, Sue Roth, John Abel, Michael Shulman, Kim Shultz, and Student Advisory Member Jillian Koopman. Also in attendance were Superintendent Penny Weaver, Chief Business Official Vickie Clark, Director of Educational Services Eileen Bashford, Director of Business Services Rudolph Ramirez, Brook Knoll Elementary School Principal Sharlene Ransom, Scotts Valley Middle School Principal Mary Lonhart, and Scotts Valley High School Principal Valerie Bariteau.

### PLEDGE OF ALLEGIANCE

### CLOSED SESSION ACTION REPORT

1. CONSIDERATION OF THE EMPLOYMENT, EVALUATION OF PERFORMANCE, DISCIPLINE, OR DISMISSAL OF A PUBLIC EMPLOYEE (Government Code Section 54957)  
Board President Art Bubb reported the Board received information, no action taken.

2. **COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d))** Executive session between the public school employer and its designated representative, Penny Weaver, for the purpose of giving direction regarding negotiations with Scotts Valley Education Association.  
Board President Art Bubb reported the Board agreed on a date for an informational meeting.
3. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code 54957)** Superintendent evaluation  
Board President Art Bubb reported the Board received information.

### **SET THE AGENDA**

**MSP Shulman/Roth Vote: 5-0 Student Advisory Vote: Aye**

### **BOARD UPDATE/DISCUSSION**

- Board member Kim Shultz thanked Superintendent Weaver and administrators for the marvelous SV Rotary Welcome Back breakfast and video. It was a joyful event and an honor to meet everyone.
- Board member John Abel said he has received feedback regarding the process and timeliness of class assignments. Parents are happy with the new teachers.
- Board Clerk Michael Shulman enjoyed the Welcome Back breakfast and learned a lot about industrial pancake cooking. The atmosphere was great. Mr. Shulman's daughter is participating in cross-country track and he was very impressed with the coaches and their attitude about students having fun.
- Board Vice President Sue Roth said she was delighted to serve the teachers at the Welcome Back breakfast and the way serving was set up she was able to speak with everyone.
- Board President Art Bubb said it was a great morning and he has two more weeks on his Interim Principal position.

### **SUPERINTENDENT'S REPORT**

- Superintendent Penny Weaver thanked the Board for their comments regarding the Welcome Back breakfast and mentioned the district's new employee Food Service Manager Sandra Sanchez, who had a lot to do with the breakfast running so smoothly, along with Mike Smith who works miracles with power tools. It was great to hear from staff members and speak with everyone. She extended her compliments to the Leadership Team for their work in making this year so outstanding.
- Ms. Weaver said we have had an excellent start to the year thanks to the Leadership Team and every member of our team. We have had some challenges, but things are running smoothly. Thanks to our curriculum coaches Cathy Weist, Literacy and Rhonda McEntee, Math, who are already making a difference.
- Staff has been extremely busy in the Business Department with Chief Business Official Vickie Clark working on the General Obligation Bonds refinancing and the close of the 2012-13 fiscal year.
- Brook Knoll and Vine Hill held their Back to School Nights on September 4 and 5 respectively and both were well attended. SVMS will hold their Back to School Night on September 12 and SVHS on September 18.
- The district is transitioning to School Loop, a new web format. SVMS has already launched some pages and they look very good. Sites will be launching throughout the year as information is completed.
- SVHS Principal Valerie Bariteau explained that this year the SVHS football team will not travel, but instead host Spanish Springs High School Cougars from Sparks, Nevada. SVHS will hold a banquet for the teams on Friday, September 20 at 5:00pm in the Student Union. We would like to exhibit the type of hospitality to this team that we have received in the past. Ms. Bariteau invited all Board members to attend. The game will be held the next day at 2:00pm.

### **STUDENT ADVISORY MEMBER'S REPORT**

Student Advisory Member Jillian Koopman said students are very happy with the new teachers and staff members at SVHS. This week is Respect Week with a motivational assembly and speaker on Friday. Back to School Night will be held on September 18<sup>th</sup> and counselors will hold College Night on September 16<sup>th</sup> to provide information to students and their parents.

## SCZCSBA REPORT

Board Vice President Sue Roth said that SCZCSBA will host a meeting on Oct 10<sup>th</sup> at 6:00pm at a location yet to be determined regarding Common Core. Information will be forwarded as received.

Ms. Roth added that SVEF had a good presence at the Scotts Valley City Fourth of July Parade and handed out apples. At the August 28<sup>th</sup> SVEF meeting it was reported that the endowment is at \$327,000 with a designated percentage set aside each year. Interest on the endowment will be used to support the schools. The Lynn Beebe Scholarship is in place and happening. It provides counseling services to high school students to help them get into college. Bookshop Santa Cruz is offering a book wish list that parents can purchase from for teachers. Santa Cruz Warriors also want to help the schools. Mt. Charlie Challenge did very well and has new shirts and logos. Derek Timm is now president of SVEF.

## SVEA REPORT

SVEA President Molly McQuestion said teachers are excited about the school year which is off to a good start. Dates have been set to meet with Superintendent Weaver.

## MATTERS FROM THE PUBLIC

No comments received.

Superintendent Weaver pointed to a displayed photo of Board President Art Bubb, Board Vice President Sue Roth, Board Member John Abel, and Music Director Beth Hollenbeck receiving a check of \$5,000 to benefit the music program from the proceeds of Music in Skypark sponsored by Scotts Valley Kiwanis.

## ITEMS SCHEDULED FOR CONSIDERATION

### A. EDUCATIONAL SERVICES

**Bashford**

#### 1. Receive Information on Preliminary 2013-14 Enrollment

Director of Educational Services Eileen Bashford presented preliminary enrollment information. She explained that in-depth enrollment information will be brought to the Board in October. Board members asked clarifying questions.

#### 2. Approve the Contract for a Project GLAD Consultant to Lead the Middle and High School GLAD Training MSP Shulman/Abel Vote: 5-0 Student Advisory Vote: Aye

Director of Educational Services Eileen Bashford requested approval of this contract for GLAD (Guided Language Acquisition Design) training for middle and high school teachers. The District has been providing training to two teachers who are now certified to train K-6 teachers in GLAD, but also need training for middle and high school teachers.

### B. ADMINISTRATION

**Weaver**

#### 1. Receive the Facilities Assessment Report for Each of the District's Four Schools

**MSP Shulman/Roth Vote: 5-0 Student Advisory Vote: Aye**

Superintendent Weaver, to poke fun at the problems at district facilities, played a video depicting a large redwood tree on the SVMS campus weeping large amounts of water which in reality was two trees that had grown together around a water pipe and the pipe had broken. Sally Swanson of Sally Swanson Architects, Inc. presented a comprehensive facility assessment report for each of the District's schools. The report included an assessment of the physical condition of each school facility, building and site systems including electrical, mechanical and plumbing systems, structures, landscape, and code issues. Board members asked clarifying questions and agreed to schedule study sessions of at least two hours facilitated by Ms. Swanson on available Tuesday evenings when a regular Board meeting is not scheduled. Superintendent Weaver will check the availability of a location for the first study session proposed for October 1, 2013 and email information to Board members. *The presentation is available on the district website at <http://www.scottsvalleysd.org/>.*

**Wendy Brannan** addressed the Board regarding this agenda item.

2. **Adopt the CSBA Updates to the Following Board Policies and/or Administrative Regulations: 1330 – Use of School Facilities, 3460 – Financial Reports and Accountability, 4117.14 – Postretirement Employment, 5030 – Student Wellness, 5145.3 – Nondiscrimination/Harassment, 6159.2 – Nonpublic, Nonsectarian School and Agency Services for Special Education, 9130 – Board Committees, and 9220 – Governing Board Elections**  
MSP Shulman/Abel Vote: 5-0 Student Advisory Vote: Aye

Superintendent Weaver reminded the Board that these policies and/or administrative regulations are back for adoption after having been reviewed for First Reading on August 13, 2013. Board members agreed to include additional language from the current policy in 1330 – Use of School Facilities and to pull policy 5030 – Student Wellness for further review at the October 8, 2013 Board meeting.

Student Advisory Member Jillian Koopman left early due to homework.

3. **Accept for First Reading the CSBA Updates to the Following Board Policies and/or Administrative Regulations: 1325 – Advertising and Promotion, 3514.1 – Hazardous Substances, 3580 – District Records, 5131.2 – Bullying, 6112 – School Day, 6163.1 – Library Media Centers, 6164.6 – Identification and Education Under Section 504, and 6177 – Summer Learning Programs**

MSP Shulman/Shultz Vote: 5-0

Superintendent Weaver explained that these policies and/or administrative regulations have also been updated by CSBA and are here for First Reading by the Board. Board members asked clarifying questions and agreed to pull 1325 – Advertising and promotion for further discussion at the October 8, 2013 Board meeting. The Board also agreed to a modification in AR 3580(a), second paragraph to clarify language to read “records originating in the prior school year.”

Wendy Brannan addressed the Board regarding policy 1325 – Advertising and Promotion.

4. **Consider the Nomination of a Candidate for CSBA 2013 Director-at-Large, American Indian, Black or County**

Superintendent Weaver explained that the nominee must be a board member from a CSBA member district or county office of education and only a CSBA member County Board of Education may submit a nomination for the Director-at-Large, County seat. Board members took no action.

## C. **BUSINESS**

Clark

1. **Approve the 2012-2013 Unaudited Actual Financial Report**

MSP Shulman/Abel Vote: 5-0

Chief Business Official Vickie Clark presented highlights of the 2012-13 fiscal year showing that the district has met its fiscal obligations as required under Assembly Bill 1200. Board members asked clarifying questions. *The presentation is available on the district website at <http://www.scottsvalleyusd.org/>.*

2. **Accept Information Regarding the Review and Approval of the 2013-14 Budget by the County Office of Education**

MSP Shulman/Roth Vote: 5-0

Chief Business Official Vickie Clark presented the elements of the budget review as addressed by the County Office of Education showing approval of the Scotts Valley Unified School District’s 2013-2014 budget. As part of the review process, the County Office of Education provided the district with a list of recommendations and references to issues which may have an impact on the fiscal condition of the district over the current and two subsequent years. Board members asked clarifying questions.

3. **Adopt Resolution Number 14-006 Approving the Actual 2012-13 and the Projected 2013-14 Gann Limit**

MSP Shulman/Abel Roll Call Vote: 5-0

Chief Business Official Vickie Clark explained that the district is required to perform Gann limit calculations as required by the state constitution annually. Nearly every school district is exactly at its Gann limit.

**D. PERSONNEL**

Lewis

**1. Approve the Board Resolution Number 14-007, Which Directs the Superintendent to Reduce or Eliminate Certain Classified Services**

**MSP Shulman/Roth Roll Call Vote: 5-0**

Superintendent Weaver explained that due to a change in the grade level enrollment at Vine Hill there will not be a combination class as first thought thus eliminating .1250 Instructional Assistant time.

**E. CONSENT AGENDA**

**MSP Shulman/Roth Vote: 5-0**

**1. Approve Minutes from the Regular Board Meeting of August 13, 2013**

**2. Approve District Participation in Mandate Block Grant Funding for Local Education Agencies for Fiscal Year 2013-2014**

**3. Approve a Contract with the Santa Cruz County Office of Education Allowing Fifth Grade Students From Brook Knoll and Vine Hill Elementary Schools to Participate in the Outdoor Science School Program**

**4. Accept Donations to Scotts Valley Unified School District**

**5. Approve the Certificated Personnel Action Report**


**6. Approve the Classified Personnel Action Report**

**7. Approve Warrants**

**ADJOURNMENT**

Board President Art Bubb adjourned the public session at 8:29 p.m.

Minutes Recorded By:

  
Brenda Spalding  
Administrative Assistant to Superintendent

Minutes Approved By:

  
Michael Shulman  
Clerk to the Board of Trustees