



SCOTTS VALLEY UNIFIED SCHOOL DISTRICT

4444 Scotts Valley Drive, Suite 5B

Scotts Valley, CA 95066-4529

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SUPERINTENDENT
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EDUCATIONAL SERVICES
(831) 438-2055

BUSINESS SERVICES
(831) 438-2312

PERSONNEL
(831) 438-1822

BOARD OF TRUSTEES Minutes of Regular Meeting August 12, 2008

CLOSED SESSION: 5:30pm
DISTRICT OFFICE
CONFERENCE ROOM
4444 Scotts Valley Dr., 5B
Scotts Valley, CA 95066

REGULAR SESSION: 7:00pm
SCOTTS VALLEY CITY
COUNCIL CHAMBERS
One Civic Center Drive
Scotts Valley, CA 95066

AGENDA

PUBLIC SESSION CALLED TO ORDER:

Board President Allison Niday called the Public Session to order at 5:30 p.m. **Board members present:** Sue Roth, Jondi Gumz, Chuck Walker and Joseph Espinola.

The Board of Trustees received public comments for Closed Session items only.

ADJOURNED TO CLOSED SESSION at 5:45 p.m.

Also in attendance was Superintendent Susan Silver.

CLOSED SESSION:

A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency negotiator, Superintendent Susan Silver
Unrepresented employee

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code 54957)

Superintendent

PUBLIC SESSION CALLED TO ORDER:

Board President Allison Niday called the Public Session to order at **7:06 p.m.** **Board Members present:** Allison Niday, Sue Roth, Jondi Gumz, Joseph Espinola and Chuck Walker. **Administration present:** Superintendent Susan Silver, Chief Business Official Karen Jelcick, Human Resources Administrator Carolyn Lewis, Director of Student Services Evelyn Clancy, Director of Business Services Vickie Clark and Food Service Supervisor Amy Hedrick. **Principals present:** Scotts Valley High School Assistant Principal Valerie Bariteau.

PLEDGE OF ALLEGIANCE

CLOSED SESSION ACTION REPORT

A. CONFERENCE WITH LABOR NEGOTIATOR (Government Code Section 54957.6)

Agency negotiator, Superintendent Susan Silver
Unrepresented employee
Conferenced

B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)

Discussed, no action taken.

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code 54957)

Superintendent

All Board members participated in giving the Superintendent a satisfactory evaluation with an extension of one year as per the contract.

SET THE AGENDA

MSP Gumz/Espinola 5-0

SUPERINTENDENT'S REPORT

- Superintendent Susan Silver gave an overview of the various staffing changes that have occurred at the district office. She welcomed Chief Business Official Karen Jelcick, Director of Student Services Evelyn Clancy and Assistant to Educational Services Cheryl Romer who all started during July and August. Former Educational Services Assistant Judy Luiz retired at the end of July but was able to do training with Cheryl Romer before she left. Due to the state budget cuts we have reduced positions in many places and many employees will be working harder because of these cuts.
- Director of Technology Shannon Calden has been very busy this summer. Fiber optics have been installed at each site and will eliminate the problems we have had in the past. Web based PowerSchool has replaced SASI as the software for attendance programs and office staff have already been trained. Ms. Calden trained administrators in DataDirector last week and will be working with 2-3 teachers from each site to be trained as PowerUsers to support the staff on their sites.
- Officially the first day back is August 25th. Superintendent Silver extended an invitation to all Board Members to join district employees on this day for a welcome back breakfast sponsored by Scotts Valley Rotary, introduction of new employees, celebrations and expectations for the year and professional development.

MATTERS FROM THE PUBLIC – ORAL

Members of the audience are welcome to address the Board at this time during the meeting regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on those matters until such matters are appropriately placed on a future agenda, according to law.

The Governing Board may prohibit members of the public, who speak during the time permitted on the agenda for public expression, from commenting on matters that are not within the subject matter jurisdiction of the governing body. The Governing Board retains the discretion to adopt regulations at its meetings, which may limit the time for public discussion of items within its subject matter jurisdiction. Open Public Discussion at the beginning of the meeting is limited to 15 minutes. **For the record, please state your name at the beginning of your statement.**

Kellie Finn, a Brook Knoll School teacher, addressed the Board regarding the upcoming school year.

Wendy Brannan addressed the Board on various topics.

Ann Codd, SVEA President addressed the Board regarding the new school year.

Linda Santos addressed the Board on various topics.

Board President Niday and Superintendent Silver addressed comments made by Ms. Brannan and Ms. Santos.

ITEMS SCHEDULED FOR CONSIDERATION

A. CONSENT AGENDA

Silver

MSP Espinola/Roth 5-0

Wendy Brannan addressed the Board regarding items A11 & A13.

Ann Codd addressed the Board regarding items A11 & D2.

Board President Niday and Superintendent Silver addressed comments made by Ms. Brannan and Ms. Codd.

1. Approve Minutes from the Regular Board Meeting of June 10, 2008
2. Approve a Waiver, Granting a Full Diploma to Two Students Who Passed the California High School Exit Exam with Modifications
3. Approve the Nonpublic School/Agency Services Contracts for Speech Therapist Services from Peninsula Associates and Education Based Services (EBS) for the 2008-2009 School Year
4. Approve the Contract for Second Start for 2008-2009
5. Approve the Double-O-Developments, Inc. Lease Agreement for August 1, 2008 to July 31, 2009 for the District Office at 4444 Scotts Valley Drive, Suite 5B
6. Approve the Notice of Award for the Shade Pavilion at Scotts Valley High School
7. Approve the Installation of a Motorized Blackout Shade in the High School Multipurpose Room
8. Approve Painting of the High School Locker Room Covered Walkway
9. Approve a Lease Agreement with Konica Minolta Business Solution for Two Copy Machines Located in the District Office
10. Rescind the Non-Reelection of an Employee
11. Accept the Job Description for Scotts Valley Unified School District Director of Student Services
12. Direct the Superintendent to Eliminate a .4688 FTE Food Service Assistant II Classified Position
13. Accept for Information the Quarterly Uniform Complaint Report Under Williams Legislation
14. Approve the Certificated Action Report
15. Approve the Classified Action Report
16. Approve Warrants

B. ADMINISTRATION

Silver

1. Accept Information About the Recently Completed 2008 Summer School Program

Superintendent Silver gave a brief overview of the success of the 2008 summer school, the assessment of the program by participating staff and ideas for improvement for next year.

2. Receive for First Reading Revised Board Policy and Administrative Regulation 6158 Independent Study

MSP Roth/Gumz 5-0

Superintendent Silver along with Independent Study teacher Anita Long explained the intent of the program and the details of implementation.

3. Approve Revised English Learner Master Plan

MSP Gumz/Espinola 5-0

The English Learner Master Plan was brought to the Board for first reading on June 10, 2008.

4. Approve the Following Resolutions to Appoint District Representatives for the Three Joint Powers Authorities: Resolution #09-006 for Santa Cruz County School Health Insurance Group for Medical, Dental and Vision; Resolution #09-007 for Southern Peninsula Region Insurance Group (SPRIG) for Property and Liability Insurance and Resolution #09-008 for Santa Cruz/San Benito County School Insurance Group for Workers Compensation

MSP Espinola/Roth Roll Call 5-0

5. **Adopt the CSBA Updates to the Following Board Policies and Administrative Regulations: 0430 – Comprehensive Local Plan for Special Education, 0450 – Comprehensive Safety Plan, 0510 – School Accountability Report Card, 3543 – Transportation Safety and Emergencies, 1100 – Communication with the Public, 4112.8 – Employment of Relatives, 4119.11 – Sexual Harassment, 4144 – Complaints, 5113.2 – Work Permits, 5125 – Student Records, 5131.7 – Weapons and Dangerous Instruments, 5137 – Positive School Climate, 5141.4 – Child Abuse Prevention and Reporting, 6145.5 – Student Organizations and Equal Access, 6173.1 – Education for Foster Youth, 6178.1 – Work Experience Education, 9320 – Meetings and Notices, 9322 – Agenda/Meeting Materials.**

MSP Roth/Walker 5-0

Wendy Brannan and Linda Santos addressed the Board regarding this agenda item.

C. **BUSINESS**

Jelcick

1. **Receive for Information a High School Projects Update**

John Waite of WaiteWorks, Inc. updated the Board on the status of the summer projects at the high school.

2. **Accept Information on Entering an Agreement to Install Solar Electric Power Systems at Three (3) Schools**

John Waite of WaiteWorks, Inc. gave updated information regarding the possibility of installing solar electric power at school sites.

Wendy Brannan addressed the Board regarding information not related to this agenda items.

3. **Adopt Resolution #09-005 Stipulating that the First Use of Federal Child Nutrition Revenues shall be for the Payment of Classified Salaries Subject to Public Employees Retirement System (PERS)**

MSP Espinola/Gumz Roll Call 5-0

Chief Business Official Karen Jelcick explained that this will be an annual resolution that will increase the district's total revenue limit by minimizing its PERS reduction.

3. **Approve Amended Resolution #08-018 to Allow District Employees to Sign Payroll and Vendor Warrant Orders and Other District Documents**

MSP Espinola/Walker Roll Call 5-0

Linda Santos addressed the Board regarding this agenda item.

Board President Niday addressed comments made by Ms. Santos.

4. **Accept Donations to the Scotts Valley Unified School District**

MSP Gumz/Roth 5-0

D. **PERSONNEL**

Lewis

1. **Approve the Board Resolutions; #09-001, #09-002, #09-003, 09-004 Which Allows Teachers to Teach in a Subject Area According to Ed Code Sections 44258.2 and 44263**

MSP Espinola/Roth Roll Call 5-0

2. **Accept for First Reading the Job Description for Scotts Valley Unified School District Food Service Support/Delivery Driver**

MSP Roth/Walker 5-0

Superintendent Silver explained that one position was eliminated and replaced with this job description that better defines the duties needed in the position.

3. **Direct the Superintendent to Restore .10 FTE of the Assistant Principal Administrative Position which was Eliminated at the February 26, 2008 Board Meeting**

MSP Gumz/Espinola 5-0

4. Direct the Superintendent to Restore the Following Certificated Position which were Eliminated at the February 26, 2008 Board Meeting: K-5 Classroom Instructional Services by 9.0 FTE; K-12 Program Specialist by .50 FTE; Middle School English/Language Arts by 1.4 FTE; and High School Integrated Science by .20 FTE

Agenda items should read K-5 Classroom Instructional Services by 2.0 not 9.0.

MSP Espinola/Gumz 5-0 (approved with modification above)

Ann Codd addressed the Board regarding clarification of this agenda item.

5. Direct the Superintendent to Restore 1.95 FTE (.49 FTE at all Sites) Library Clerk Classified Positions which were Eliminated at the February 26, 2008 Board Meeting: Library

Agenda item should read 1.96 FTE instead of 1.95.

MSP Espinola/Walker 5-0 (approved with above correction)

Superintendent Silver explained that a donation from the Scotts Valley Educational Foundation allowed the district to fully fund these positions.

Linda Santos addressed the Board regarding clarification of this agenda item.

BOARD DISCUSSION

- Board Member Chuck Walker recently enjoyed the Scotts Valley Art & Wine Festival and commented on the success of the event.
- Board Member Joseph Espinola has begun another year of Scotts Valley Youth Athletics. He will be coaching football and is currently practicing every day.
- Board Clerk Jondi Gumz apologized to fellow Board Members for violating the Brown Act by disclosing Closed Session information while seeking information in an oversight role. She would like to develop a new process for the Superintendent’s evaluation. She also thanked Chief Business Official Karen Jelcick for saving funds while obtaining new copiers for the district office.
- Board Vice President Sue Roth enjoyed her participation in the City of Scotts Valley’s July 4th Parade. She also attended the retirement part for City Manager Chuck Comstock and wished him well.
- Board President Allison Niday also attended the Scotts Valley Art & Wine Festival. As a legislative action delegate she worked this summer on the policy platform for legislative action. Her husband will be coaching JV football at the high school this year. The high school football team and cheerleaders will be going to Texas for competition in September. Ms. Niday welcomed new employees, Chief Business Official Karen Jelcick and Director of Student Services Evelyn Clancy to our district.

UPCOMING ACTIVITIES IN THE DISTRICT

Aug. 12, 2008	SVHS - Collect Registration Packets	Grades 9 & 10 - 8:30am to 3:00pm
Aug. 13, 2008	SVHS - Collect Registration Packets	Grades 11 & 12 - 8:30am to 3:00pm
Aug. 19, 2008	SVHS – SOAR – Juniors & Seniors	Juniors: A-L 8:30-9:30; M-Z 9:30-10:30 Seniors: A-L 10:30-11:30; M-Z 11:30-12:30 *Late registration 12:30-1:30
Aug. 20, 2008	SVHS – SOAR – Freshman & Sophomores	Fresh.: A-L 8:30-9:30; M-Z 9:30-10:30 Soph.: A-L 10:30-11:30; M-Z 11:30-12:30 *Late registration 12:30-1:30 **Fresh. Orientation 1-2:00 in Gym
Aug. 27, 2008	First Student Day	All Sites
Sept. 5, 2008	SVHS Back to School Dance	
Oct. 3, 2008	Professional Development Collaboration Day	NO SCHOOL FOR STUDENTS
Oct. 24, 2008	SVHS Homecoming	
Oct. 25, 2008	SVHS Homecoming Dance	SV Community Center
Oct. 25, 30 & 31, 2008	SVHS Haunted House	

BACK TO SCHOOL NIGHTS 2008-09

Sept. 3, 2008	Vine Hill Elem.
Sept. 17, 2008	SV Middle School
Sept. 10 & 11, 2008	Brook Knoll Elem.
Sept. 24, 2008	SV High School

FUTURE MEETING DATES

The next regularly scheduled Public Board Meetings will be held on:

September 9, 2008	October 28, 2008
September 23, 2008	November 18, 2008
October 14, 2008	December 9, 2008

ADJOURNMENT

Board President Allison Niday adjourned the meeting at **9:05 p.m.**

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Visitors: If you wish to address an item on the agenda, please be present at the beginning of the meeting. An item MAY be moved to the beginning of the agenda. Please fill out a "request to speak to the Board" form so that the Board may recognize you.

A person with a disability may contact the Superintendent's office to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public board.

Written materials pertaining to items on this agenda may be viewed at the Scotts Valley Unified School District Office, 4444 Scotts Valley Dr., Ste. 5B, Scotts Valley, CA 95066 during normal office hours. (SB 343, **10/04/07**)

Minutes Recorded By:

Minutes Approved By:

Brenda Spalding
Administrative Assistant to Superintendent

Jondi Gumz
Clerk to the Board of Trustees