

**BOARD OF TRUSTEES
Minutes of Regular Meeting
December 12, 2006**

PUBLIC SESSION CALLED TO ORDER:

Board President Sue Roth called the Public Session to order at 5:45 p.m. in the Conference Room at the Scotts Valley Unified School District, 4444 Scotts Valley Drive, 5B, Scotts Valley. **Board members present:** Sue Roth, Allison Niday, Joseph Espinola, Jondi Gumz and Chuck Walker. **Administration present:** Superintendent Susan Silver.

ADJOURNED TO CLOSED SESSION at 5:45 p.m.

CLOSED SESSION ACTION REPORT:

Board President Sue Roth called the Closed Session to order at 5:45 p.m. in the Conference Room at the Scotts Valley Unified School District, 4444 Scotts Valley Drive, 5B, Scotts Valley. **Board members** in attendance were Sue Roth, Allison Niday, Joseph Espinola, Jondi Gumz and Chuck Walker. Also in attendance was Superintendent Susan Silver.

Wendy Brannan – Wendy Brannan, parent and community member, addressed the Board about her wish for the district and SVEA to agree on a calendar for 2007-2008.

- A. **COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d)** Executive session between the public school employer and its designated representative, Susan Silver, for the purpose of giving direction regarding negotiations with Scotts Valley Education Association.

- B. **COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d)** Executive session between the public school employer and its designated representative, Susan Silver, for the purpose of giving direction regarding negotiations with Support Personnel Committee.

PUBLIC SESSION RECONVENED:

Board President Sue Roth at the Scotts Valley City Council Chambers, One Civic Center Drive, Scotts Valley, reconvened the Public Session of the meeting at **7:04 p.m.** **Board Members present:** Sue Roth, Allison Niday, Joe Espinola, Chuck Walker, and Student Advisory Member Shelayne Hammack. **Administration present:** Superintendent Susan Silver; Assistant Superintendent Educational Services Susan Walker, Chief Business Official Pat Kelban, Human Resources Administrator Carolyn Lewis; Director of Business Services Liann Reyes and Director of Technology Shannon Calden. **Principals present:** Kathy Frandle, Brook Knoll Elementary School; Mary Lonhart, SV Middle School and Gregg Gunkel, SV High School.

PLEDGE OF ALLEGIANCE

BOARD RECESS

The Board recessed at 7:06 p.m. so that the Oath of Office could be administered by Superintendent Susan Silver to the newly elected School Board members, Ms. Allison Niday and Ms. Jondi Gumz. Ms. Niday thanked Sue Roth for serving as Board President for the past two years. Joseph Espinola and Chuck Walker also thanked Ms. Roth for her stewardship and tireless dedication to the Board and the district. Superintendent Susan Silver expressed her pleasure in working with Ms. Roth as Board President and presented her with tokens of appreciation.

RECONVENE

The Board reconvened at 7:11 p.m.

ANNUAL ORGANIZATIONAL MEETING:

Members of the Board Selected:

Board President Sue Roth explained this is an annual procedure.

A. Officers:

1. President - Allison Niday MSP Roth/Espinola 5-0 Student Advisory Vote: Aye
2. Vice President - Sue Roth MSP Niday/Espinola 5-0 Student Advisory Vote: Aye
3. Clerk - Chuck Walker MSP Espinola/Niday 5-0 Student Advisory Vote: Aye

B. Superintendent as Secretary to the Board of Trustees

MSP Walker/Niday 5-0 Student Advisory Vote: Aye

C. Appointment of Scotts Valley Schools Financing Corporation Corporate Officers

Board approved Board Officers and Members as Corporate Officers and Members, as per corporate by-laws.

MSP Roth/Espinola 5-0 Student Advisory Vote: Aye

1. President - Allison Niday
2. Vice President - Sue Roth
3. Clerk - Chuck Walker
4. Members - Joseph Espinola and Jondi Gumz

D. Regular Board Meeting Schedule, Including Place and Time

The regular meetings of the Board of Trustees will continue to be held on the 2nd and 4th Tuesdays of most months, beginning at 7:00 p.m. in the Scotts Valley City Council Chambers. The Board Meeting dates for 2007 are listed below:

MSP Gumz/Walker 5-0 Student Advisory Vote: Aye

- | | |
|---------------------|----------------------|
| ➤ January 16, 2007 | ➤ June 12, 2007 |
| ➤ January 30, 2007 | ➤ July 10, 2007 |
| ➤ February 13, 2007 | ➤ August 14, 2007 |
| ➤ February 27, 2007 | ➤ September 11, 2007 |
| ➤ March 13, 2007 | ➤ September 25, 2007 |
| ➤ March 27, 2007 | ➤ October 9, 2007 |
| ➤ April 24, 2007 | ➤ October 23, 2007 |
| ➤ May 8, 2007 | ➤ November 13, 2007 |
| ➤ May 22, 2007 | ➤ December 11, 2007 |

E. Board President's Appointments to Committees:

Board President Allison Niday appointed members of the Board to the committees below.

Scotts Valley City/Schools meets every other month. Appointed, **Sue Roth and Allison Niday.**

Parks and Recreation meets the third Thursday of the month. Advisory non-voting capacity. Appointed, **Joseph Espinola with Chuck Walker as alternate.**

Health Advisory Committee (HAC). This committee is a requirement of the TUPE Grant and new Wellness Legislation. Appointed, **Sue Roth.**

County Office of Education Ad Hoc Committee Board president, **Allison Niday.**

Legislative Action Committee (LAC) Appointed, Allison Niday.

Joint City/Schools Ad Hoc Committee for Purposes of Investigating Middle School Options Appointed, Sue Roth, and Joe Espinola.

Facilities Committee Appointed, Sue Roth and Joe Espinola.

Fiscal Advisory Committee Appointed, Allison Niday and Jondi Gumz.

CLOSED SESSION ACTION REPORT:

- A. **COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d))** Executive session between the public school employer and its designated representative, Susan Silver, for the purpose of giving direction regarding negotiations with Scotts Valley Education Association. Board President Allison Niday reported no action was taken.
- B. **COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d))** Executive session between the public school employer and its designated representative, Susan Silver, for the purpose of giving direction regarding negotiations with Support Personnel Committee. Board President Allison Niday reported no action was taken.
- C. **SET THE AGENDA**
MSP Espinola/Roth 5-0 Student Advisory Vote: Aye
- D. **Presentation by Brook Knoll Fifth Grades on their Elements Reports**
Ms. Patty Dion, fifth grade teacher at Brook Knoll Elementary, introduced her students to the Board and audience. She also passed out samples of the students' element reports. Ms. Dion briefly explained the process of teaching the periodic table and the assignments her students undertook. Ms. Kathy Frandle, Brook Knoll Principal, prompted students by asking what they found most interesting. The students mentioned being surprised at the elements used in the production of items that they use every day. Ms. Dion ended the presentation by thanking her colleagues, parents and students for their help and hard work.

SUPERINTENDENT'S REPORT

Recognition of Richard Salome Awarded California League of High Schools' Educator of the Year from Region 5

Superintendent Susan Silver explained she had recently attended a dinner to honor an exceptional teacher by his peers and other high schools in area. Mr. Gunkel, SV High School Principal, explained briefly about the award that is given by the California League of High Schools to the Educator of the Year for Region 5 which covers four counties. The teacher is nominated by their staff and is a person that gives of him/herself completely. Mr. Gunkel introduced the recipient of the Educator of the Year award, Richard Salome. Mr. Salome said he was still in shock and thanked everyone for the honor bestowed upon him. He talked about the wonderful challenges of teaching at the high school and the commitment it has brought out in him. He would like to introduce other educators to our wonderful IB Program. Mr. Salome would like to come back and talk about the Math Department at SVHS.

Superintendent Silver congratulated Mr. Salome on his award and thanked him for his words of inspiration. She briefly covered some of the items accomplished and in process over the year 2006. The Strategic Plan is in place and is the guideline for our district. Student achievement has improved due to hard work by our teachers. The district has professional development days for all sites and everyone is working to make the transition smooth. The district was able to provide additional compensation to all staff. We are no longer relying on donations for critical positions and programs. The high school lawsuit is coming to an end. The middle school roof and bathrooms have been improved. The maintenance and custodial staff are being trained, which is helping with the

workflow. The facilities committee will look at all our needs. Human Resources has been able to hire qualified staff even though it is expensive to live in this area. The technology department directed by Shannon Calden is implementing and supporting technology to increase productivity and learning. The phones at the high school and the district office now work. We have a web site that is functional and up to date. Superintendent Silver stated her appreciation of the Board's support to keep us all on the same track with our Strategic Plan and the support and dedication of staff and community.

MATTERS FROM THE PUBLIC – ORAL

Members of the audience are welcome to address the Board at this time during the meeting regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on those matters until such matters are appropriately placed on a future agenda, according to law.

The Governing Board may prohibit members of the public, who speak during the time permitted on the agenda for public expression, from commenting on matters that are not within the subject matter jurisdiction of the governing body. The Governing Board retains the discretion to adopt regulations at its meetings, which may limit the time for public discussion of items within its subject matter jurisdiction. Open Public Discussion at the beginning of the meeting is limited to 15 minutes. **For the record, please state your name at the beginning of your statement.**

Katie Bagley – Katie Bagley, Brook Knoll teacher and parent, on behalf of the SV Educational Foundation, thanked everyone that helped with the tree lot and all those in the community who purchased trees. The SVEF tree lot was a big success and sold out in seventeen days.

Wendy Brannan – Wendy Brannan, parent and community member, passed information concerning training for public officials to the Board. She also expressed her opinion concerning the first aid kits for the high school, the high school bell schedule and the metro bus schedule.

Samantha Sommers – Samantha Sommers, SVHS teacher, expressed her opinion concerning non-fiscal means to retain teachers. She also commented on the high school bell schedule, demands of WASC, and number of meetings she attends.

ITEMS SCHEDULED FOR CONSIDERATION

A.	<u>CONSENT AGENDA</u>	Silver
1.	<u>Approve Minutes from the Special Board Meeting of November 13, 2006</u>	Consent
2.	<u>Approve Minutes from the Regular Board Meeting of November 14, 2006</u>	Consent
3.	<u>Approve the New Job Description for the Title IX Coordinator</u>	Consent
4.	<u>Approve a Proposal to Replace the Roof on Brook Knoll Permanent Buildings</u>	Consent
5.	<u>Approve the Certificated Personnel Action Report</u>	Consent
6.	<u>Approve the Classified Personnel Action Report</u>	Consent
7.	<u>Approve Warrants</u>	Consent

RECOMMENDATION: It is recommended that the Board approve the Consent Agenda as presented.
MSP Espinola/Roth 5-0 Student Advisory Vote: Aye

Wendy Brannan – Wendy Brannan, parent & community member, asked what the warrant (A7) to HMC for \$44,000 was for. Superintendent Silver explained that it was related to mold removal from the modulars at the high school.

B. EDUCATIONAL SERVICES

Walker

1. Receive Information on the International Baccalaureate Program at Scotts Valley High School

Superintendent Silver introduced Dave Crawford, IB Coordinator and SVHS teacher. Mr. Crawford gave an excellent overview of the IB Program. He pinpointed four major areas; cost/fees, training of staff, statistics, and strength/improvements of the program. Mr. Crawford also requested that the IB Coordinator make this presentation earlier in the year next year to facilitate earlier communication. He will be presenting the IB program to the 9th grade on March 1st and invited the Board to attend. Dave Crawford's IB program presentation to the Board is posted on the district web site.

Wendy Brannan – Wendy Brannan, parent and community member, encouraged Board members to experience the IB program and to get information about the IB program to middle school students earlier.

2. Receive Information Regarding the Supplementary Middle and High School Counseling Program

Assistant Superintendent Susan Walker gave a brief overview of the Middle and High School Counseling Program.

3. Receive for Information the Master Plan for Serving English Language Learner Students

Assistant Superintendent Susan Walker gave an in-depth presentation on ELL to the Board in October and has now included the complete EL Master Plan. She stated that our ELL population remains small compared to most districts. We are in full compliance although we do not have a certificated teacher working with the EL students at the middle school. The report from the parent survey will be included in the School Site Plans.

C. ADMINISTRATION

Silver

1. Approve a Revision to the Scotts Valley Unified School District Belief Statements

Superintendent Silver explained the minimal changes, mostly sequencing, to the Belief statement. MSP Espinola/Walker 5-0 Student Advisory Vote: Aye

2. Approve the Expenditure of One-Time Block Grant Monies to Support District Wide Technology Infrastructure and Services

Superintendent Silver explained the opportunity to improve our technology infrastructure. The School Site Councils approved the district's implementation of ed1stop provided by the County Office of Education which gives students access to educational information on the internet at school and home. The district has also hired a .6 FTE computer tech who under the supervision of Director of Technology Shannon Calden will take on responsibilities that have been done by an outside consultant. MSP Espinola/Roth 5-0 Student Advisory Vote: Aye

3. Discuss Possible Changes to Board Meeting Protocols

Board President Allison Niday explained that at the last Board meeting not everyone who requested to speak to the Board had the opportunity due to time constraints. She asked the Board if they wanted to change meeting protocols. Members of the Board discussed various options but ultimately chose not to move on this agenda item.

Wendy Brannan – Wendy Brannan, parent and community member, suggested options used at other meetings she has attended.

D. BUSINESS

Kelban

1. Approve the June 30, 2006 Annual Financial Report

Chief Business Official Pat Kelban gave an overview of the external audit report for 2005-06 fiscal year and stated all funds are in positive balance. Board member Jondi Gumz asked if the 3% reserve could be increased. Ms. Kelban stated the goal of increasing the district's reserve was part of the district's Strategic Plan.

MSP Roth/Espinola 5-0 Student Advisory Vote: Aye

2. Approve the Scotts Valley Unified School District's 2006-07 First Interim Report

Director of Business Services Liann Reyes presented the First Interim Report which covers the period ending October 31, 2006. The district will be able to meet its financial obligations for the current and two subsequent fiscal years.

MSP Espinola/Walker 5-0 Student Advisory Vote: Aye

3. Approve Resolution #06-041 the Annual Report for Fiscal Year 2005-06 of Developer Fees, in Compliance with Government Code Section 66006

Board President Allison Niday stated no written or public comments were received.

MSP Espinola/Walker 5-0 Student Advisory Vote: Aye

Roll Call

4. Approve Resolution #06-042 Declaring Withdrawal of Membership in the Schools Excess Liability Fund JPA

Director of Business Services Liann Reyes explained that the JPA and the SELF have different interpretations of coverage with respect to the definition of what "occurrence" means. She said withdrawing from the SELF gives us the option to look at other providers; we will be fully insured until July 1, 2007.

MSP Gumz/Espinola 5-0 Student Advisory Vote; Aye

Roll Call

5. Accept Donations to the Scotts Valley Unified School District

MSP Espinola/Roth 5-0 Student Advisory Vote: Aye

COMMUNICATIONS

Board President Allison Niday reported no communications had been received.

BOARD DISCUSSION

Board members Joseph Espinola, Chuck Walker and past Board member Marshall Wolf volunteered many hours at the SVEF tree lot and discussed the success of the sales and the hard work of all the volunteers. Student Board member Shelayne Hammack reminded everyone that the SVHS formal is January 12th. Jondi Gumz said the SVHS Parent Club book sale was very successful earning \$2,500 to use for scholarships for seniors. Sue Roth attended the SVHS production of Macbeth and was very impressed by the performance. She and Allison Niday continue to be actively involved with WASC at the high school and were extremely impressed with the hard work and leadership by Lori Carbone and Naomi Lyall. Allison Niday also mentioned the upcoming schedule for athletics at the high school.

UPCOMING ACTIVITIES IN THE DISTRICT

- Dec. 6, 2006 - SVHS Falcon Club meeting 7pm
- Dec. 8, 2006 - SVHS Dinner for Grad Night – for info call 439-9324
- Dec. 14-16, 2006- SVHS Coast Classic Wrestling Tournament 8am-9pm
- Dec. 20, 2006 - SVMS & SVHS Winter Choir Concert 7pm HS Student Union
- Jan. 10, 2007 - SVHS Falcon Club meeting 7pm
- Jan. 27, 2007 - SVHS Parent Club Horse Racing Fundraiser 6pm SV Community Center

FUTURE MEETING DATES

The next regularly scheduled Public Board Meetings will be held on:

- January 16, 2007
- January 30, 2007
- February 13, 2007
- February 27, 2007
- March 13, 2007
- March 27, 2007
- April 24, 2007
- May 8, 2007
- May 22, 2007
- June 12, 2007
- July 10, 2007
- August 14, 2007
- September 11, 2007
- September 25, 2007
- October 9, 2007
- October 23, 2007
- November 13, 2007
- December 11, 2007

Board President Allison Niday announced the January 9, 2007 Brown Act Training to be held at the district office at 7:00 p.m.

ADJOURNMENT

Board President Allison Niday adjourned the meeting at **9:46** p.m.

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A person with a disability may contact the Superintendent's office to request receipt of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public board.

Minutes Recorded By:

Minutes Approved By:

Brenda Spalding
Administrative Assistant to Superintendent

Chuck Walker
Clerk to the Board of Trustees