



SCOTTS VALLEY UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
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EDUCATIONAL SERVICES
(831) 438-2055

BUSINESS SERVICES
(831) 438-2312

PERSONNEL
(831) 438-1822

BOARD OF TRUSTEES Minutes of Regular Meeting December 13, 2011

CLOSED SESSION: 5:30pm
PUBLIC SESSION: 6:00pm
SCOTTS VALLEY CITY COUNCIL CHAMBERS
One Civic Center Drive
Scotts Valley, CA 95066

PUBLIC SESSION CALLED TO ORDER

Board President Larry Beaman called the Public Session to order at 5:30 p.m. **Board members present:** Larry Beaman, Art Bubb, John Abel and Sue Roth. **Absent:** Michael Shulman. Also in attendance was Superintendent Penny Weaver.

ADJOURNED TO CLOSED SESSION at 5:30 p.m.

CONSIDER PUBLIC EMPLOYEE EMPLOYMENT (Government Code Section 54957) One Classified Position

ADJOURNED CLOSED SESSION at 6:01 p.m.

PUBLIC SESSION CALLED TO ORDER

Board President Larry Beaman called the Public Session to order at 6:01 p.m. **Board Members present:** Larry Beaman, Art Bubb, Sue Roth, John Abel and Student Advisory Member Alex Kalinowski. Michael Shulman was present via remote phone link. **Administration present:** Superintendent Penny Weaver, Director of Curriculum and Instruction Kathy Dunton, Director of Student Services Gerri Fippin, Human Resources Administrator Carolyn Lewis, Director of Business Services Vickie Clark, Scotts Valley High School Principal Valerie Bariteau and Brook Knoll Elementary Principal Phil Menchaca.

PLEDGE OF ALLEGIANCE

CLOSED SESSION ACTION REPORT

CONSIDER PUBLIC EMPLOYEE EMPLOYMENT (Government Code Section 54957) One Classified Position

Board President Larry Beaman reported the Board voted 4-0 to accept the recommendation of administration to offer the position of Chief Business Official to Vickie Clark, current Director of Business Services. Mr. Beaman, on behalf of the Board, congratulated Ms. Clark.

ANNUAL ORGANIZATIONAL MEETING:

Members of the Board Selected:

A. Officers:

1. President – Larry Beaman
MSP Roth/Bubb Vote: 5-0 Student Advisory Vote: Aye
2. Vice President – Art Bubb
MSP Abel/Beaman Vote: 5-0 Student Advisory Vote: Aye

3. Clerk – Sue Roth
MSP Abel/Bubb Vote: 5-0 Student Advisory Vote: Aye

B. Superintendent as Secretary to the Board of Trustees

MSP Beaman/Roth Vote: 5-0 Student Advisory Vote: Aye

C. Reapproval of all current Board Policies and accompanying Administrative Regulations

MSP Beaman/Roth Vote: 5-0 Student Advisory Vote: Aye

D. Appointment of Scotts Valley Schools Financing Corporation Corporate Officers

MSP Abel/Bubb Vote: 5-0 Student Advisory Vote: Aye

1. President – Larry Beaman
2. Vice President – Art Bubb
3. Clerk – Sue Roth
4. Members – Michael Shulman and John Abel

E. Regular Board Meeting Schedule, Including Place and Time

President Beaman suggested moving the Board meeting scheduled for February 14th to the week prior on February 7th.

MSP Abel/Bubb Vote: 5-0 (with above change) Student Advisory Vote: Aye

The regular meetings of the Board of Trustees are generally held on the 2nd and 4th Tuesdays of most months, beginning at 6:00 p.m. in the Scotts Valley City Council Chambers on the follow dates:

January 10, 2012	April 24, 2012	September 11, 2012
January 24, 2012	May 8, 2012	September 25, 2012
February 7, 2012	May 22, 2012	October 9, 2012
February 14, 2012	June 12, 2012	October 23, 2012
February 28, 2012	June 26, 2012 (tentative)	November 13, 2012
March 13, 2012	August 14, 2012	December 11, 2012
March 27, 2012		
April 10, 2012		

F. Board President's Appointments to Committees:

MSP Bubb/Abel Vote: 5-0 Student Advisory Vote: Aye

Scotts Valley City/Schools meets every other month. Usually Board President and Vice President. Appointed **Larry Beaman** and **Art Bubb**, Alternate **John Abel**

Legislative Action Committee (LAC) The committee will be eliminated until further notice.

Santa Cruz County School Boards Association (SCCSBA) Appointed **Sue Roth**, Alternate **Michael Shulman**

Scotts Valley Educational Foundation (SVEF) meets the fourth Thursday of most months. Appointed **Sue Roth** Alternate **Michael Shulman**

ANNUAL ORGANIZATIONAL MEETING ADJOURNED AT 6:16 p.m.

SET THE AGENDA

MSP Abel/Bubb Vote: 5-0 Student Advisory Vote: Aye

SUPERINTENDENT'S REPORT

- Superintendent Penny Weaver gave a brief overview of process and plans put into motion on December 1st and 2nd when damaging high winds were experienced in the area. She reminded the Board that on October 5th the entire district staff participated in emergency preparedness training where similar scenarios were described and actions discussed. SVHS was closed on December 1st due to the safety issue of flying roof debris. The situation helped identify areas for improvement and further discussion. In all, the situation was handled very well and all staff is to be commended for their decisions and dedication to safety for all students.
- Thanks to the hard work of the Director of Curriculum and Instruction Kathy Dunton and the Director of Technology Carl Guerin, the first round of benchmark assessments is nearly complete. The district will be able to analyze students' progress.
- In January the 2012-13 budget development will begin. Chief Business Official Vickie Clark and Superintendent Weaver will meet with each site administrator to assess enrollment projections which drive many decisions.

STUDENT ADVISORY MEMBER'S REPORT

Student Advisory Member Alex Kalinowski said the blood drive scheduled for Friday, December 2nd was cancelled due to power outages but will be rescheduled after finals. The sports rally was held last Friday and gifts were turned in for the Adopt-A-Family. The play The Curious Savage was performed even with the power outage. The holiday assembly for the performing arts will be held this Friday and then students will be getting ready for finals.

SCCSBA/CSBA REPORT

Board Member Sue Roth said she had no information to pass on from the SCCSBA. CSBA decided to talk about what Board members learned and participated in during the Annual Education Conference in San Diego on December 1 through 3, 2011.

SVEA REPORT

SVEA President Mike Hanson said the play The Curious Savage was performed the first night even with the power outage. SVEA members feel they are well informed about the district's financial situation. SVEA was actively involved in the education parcel tax work groups with several teachers attending the meetings. Mr. Hanson said communication is good and SVEA feels they have an active part.

MATTERS FROM THE PUBLIC

Wendy Brannan addressed the Board regarding emergency procedures, playground information, IB, and communications.

Gia Schwarzer addressed the Board regarding the student calendar process.

ITEMS SCHEDULED FOR CONSIDERATION

A. BUSINESS

Clark

1. Accept the Audit Report as Prepared By Chavan & Associates LLP, Certified Public Accountants for the 2010-11 Fiscal Year

MSP Roth/Abel Vote: 5-0 Student Advisory Vote: Aye

Chief Business Official Vickie Clark introduced Sheldon Chavan of Chavan & Associates LLP, Certified Public Accountants who gave an overview of the district audit and its findings. He went on to say the district had no exceptions and commended the Business Department staff on their professionalism and accuracy which Superintendent Weaver concurred with. Board members asked clarifying questions. *The presentation is posted to the district web site at <http://www.svUSD.santacruz.k12.ca.us>.*

2. **Approve the 2011-12 First Interim Financial Report**

MSP Abel/Bubb Vote: 5-0 Student Advisory Vote: Aye

Chief Business Official Vickie Clark presented the First Interim Financial Report with comparisons of the General Fund Budget, as adopted in June, with the most current budget projections. The multi-year projection demonstrates that the district will be in a positive position for the current year as well as the next fiscal year. Board Members asked clarifying questions. *The presentation is posted to the district web site at <http://www.svusd.santacruz.k12.ca.us>.*

3. **Approve the Surplus of Books and Materials and the Disposal of Inoperable Equipment**

MSP Abel/Roth Vote: 5-0 Student Advisory Vote: Aye

Superintendent Penny Weaver explained the process followed when district-owned books, equipment and supplies become unusable, obsolete or no longer needed. Board members asked clarifying questions.

B. EDUCATION SERVICES

Dunton

1. **Approve the Single Plan for Student Achievement from Scotts Valley High School**

MSP Abel/Roth Vote: 5-0 Student Advisory Vote: Aye

Superintendent Weaver introduced the Scotts Valley High School Principal Valerie Bariteau who presented an overview of information regarding the Scotts Valley High School Single Plan for Student Achievement including student test scores, goals and strategies for improvement. Board members asked clarifying questions and commended Ms. Bariteau on the hard work and dedication of the SVHS staff. *The presentation and SPSA is posted to the district website at <http://www.svusd.santacruz.k12.ca.us/>.*

Wend Brannan addressed the Board regarding this agenda item.

C. ADMINISTRATION

Weaver

1. **Review a Draft Resolution Proposing an Education Parcel Tax Measure Establishing Specifications of the Election Order**

Superintendent Penny Weaver gave a quick overview of the chronology of events including the two work group meetings on November 29th and December 5th where representatives from SVEA, administration, Board members, seniors, community members, city officials, classified employees and parents collaborated on the education parcel tax resolution language. Ms. Weaver extended her thanks to all members who gave of their time to work on the resolution. She requested Board members to proceed with their discussions and then give direction to staff. Board members' discussion included the positive atmosphere of the work groups to develop resolution language that was precise yet flexible to accommodate changes from the state.

Allen Reames, Derek Timm and Randy Johnson addressed the Board regarding this agenda item.

Board discussion continued regarding the amount, duration and election date of a parcel tax and if another poll of the community was necessary. Various ways of obtaining information regarding the willingness of the community to support a parcel tax was discussed with the decision made to contract with a polling company. Board members expressed their desire to have input into the polling questions with Board President Larry Beaman and Board Member Michael Shulman volunteering to participate. Board President Beaman gave direction to Superintendent Weaver to contract a polling firm for as much as \$10,000 to conduct a survey.

2. **Select Two Members to Participate in the Scotts Valley High School WASC Focus Groups**

MSP Abel/Bubb Vote: 5-0 Student Advisory Vote: Aye

Superintendent Weaver briefly explained the process and the importance of WASC (Western Association of Schools and Colleges). Scotts Valley High School Principal Valerie Bariteau and Scotts Valley High School Teacher Naomi Lyle provided information about the five focus groups and which groups would benefit most from the participation of Board members. Board Members Michael Shulman and Art Bubb will participate on the focus groups, with Sue Roth as the alternate. Ms. Bariteau explained there would be approximately five meetings beginning this spring and would be held Wednesday afternoons from 1:30-3:00pm.

MSP Abel/Bubb (to extend meeting 15 minutes) Vote: 5-0 Student Advisory Vote: Aye

D. CONSENT AGENDA

Wendy Brannan addressed the Board requesting discussion on agenda items D3 and D4 regarding a question of consistency of warrants and IB resources. Board President Beaman responded to Ms. Brannan’s comments.

MSP Abel/Bubb Vote: 5-0 Student Advisory Vote: Aye

1. Approve Minutes from the Regular Board Meeting of November 15, 2011
2. Approve Leadership Associates Agreement for Consultant Services
3. Accept Donations to Scotts Valley Unified School District
4. Approve the Classified Action Report
5. Approve Warrants

BOARD DISCUSSION

No discussion.

FUTURE MEETING DATES	
The next regularly scheduled Public Board Meetings will be held on:	
• January 10, 2012	• April 10, 2012
• January 24, 2012	• April 24, 2012
• February 7, 2012 (date changed)	• May 8, 2012
• February 28, 2012	• May 22, 2012
• March 13, 2012	• June 12, 2012
• March 27, 2012	• June 26, 2012 (tentative)

ADJOURNMENT

Board President Larry Beaman adjourned the meeting at **9:05 p.m.**

Minutes Recorded By:

Minutes Approved By:

 Brenda Spalding
 Administrative Assistant to Superintendent

 Sue Roth
 Clerk to the Board of Trustees