



# SCOTTS VALLEY UNIFIED SCHOOL DISTRICT

4444 Scotts Valley Drive, Suite 5B

Scotts Valley, CA 95066-4529

(831) 438-1820 • FAX: (831)438-2314 • [svusd@santacruz.k12.ca.us](mailto:svusd@santacruz.k12.ca.us)

SUPERINTENDENT  
(831) 438-1820

EDUCATIONAL SERVICES  
(831) 438-2055

BUSINESS SERVICES  
(831) 438-2312

PERSONNEL  
(831) 438-1822

## BOARD OF TRUSTEES Minutes of Regular Meeting February 8, 2011

**CLOSED SESSION: 5:30pm**  
**PUBLIC SESSION: 6:00pm**  
**SCOTTS VALLEY CITY COUNCIL CHAMBERS**  
**One Civic Center Drive**  
**Scotts Valley, CA 95066**

### **PUBLIC SESSION CALLED TO ORDER**

Board President Larry Beaman called the Public Session to order at 5:30 p.m. **Board members present:** Larry Beaman, Art Bubb, Sue Roth, Michael Shulman, and John Abel. Also in attendance were Superintendent Susan Silver and Chief Business Official Karen Jelcick.

**ADJOURNED TO CLOSED SESSION at 5:30 p.m.**

### **CLOSED SESSION**

**A. LIABILITY CLAIMS (Government Code Section 54956.95)**

**Claim Number: 444609**

**B. TO HEAR CHARGE OR COMPLAINT AGAINST IDENTIFIED PUBLIC EMPLOYEE (Government Code Section 54957)**

**ADJOURNED CLOSED SESSION at 6:00 p.m.**

**OPENING PROCEDURES FOR PUBLIC SESSION – 6:00p.m.**

### **PUBLIC SESSION CALLED TO ORDER**

Board President Larry Beaman called the Public Session to order at 6:00 p.m. **Board Members present:** Larry Beaman, Art Bubb, Sue Roth, Michael Shulman, John Abel and Student Advisory Member Blaire Ward. **Administration present:** Superintendent Susan Silver, Chief Business Official Karen Jelcick, Director of Curriculum and Instruction Kathy Dunton, Human Resources Administrator Carolyn Lewis, Director of Business Services Vickie Clark, Scotts Valley High School Principal Valerie Bariteau, Brook Knoll Elementary Principal Phil Menchaca, Vine Hill Elementary Principal Michelle Stewart and Scotts Valley Middle School Principal Mary Lonhart.

### **PLEDGE OF ALLEGIANCE**

### **CLOSED SESSION ACTION REPORT**

**A. LIABILITY CLAIMS (Government Code Section 54956.95) Claim Number: 444609**

Board President Larry Beaman reported the Board voted 5-0 to accept administration's recommendation.

**B. TO HEAR CHARGE OR COMPLAINT AGAINST IDENTIFIED PUBLIC EMPLOYEE (Government Code Section 54957)**

Board President Larry Beaman reported the Board will reconvene for continued discussion at the end of the Board meeting.

**SET THE AGENDA**

**MSP Shulman/Roth Vote: 5-0 Student Advisory Vote: Aye**

**SUPERINTENDENT'S REPORT**

Superintendent Silver stated she would forego her report due to the lengthy agenda.

**STUDENT ADVISORY MEMBER'S REPORT**

Student Advisory Member Blaire Ward reminded everyone that the SVHS Expo and Open House is scheduled for February 23<sup>rd</sup> and everyone is invited. The Mr. SVHS Pageant will be held February 25<sup>th</sup> and the SVHS Art Night is scheduled for March 4<sup>th</sup>.

**SCCSBA/CSBA REPORT** No report

**MATTERS FROM THE PUBLIC – ORAL**

**Wendy Brannan** addressed the Board regarding action by the Board at the last meeting and the Brook Knoll playground. **John Magliato** addressed the Board regarding the SVMS Academy program and invited Board members to attend their planning sessions.

**ITEMS SCHEDULED FOR CONSIDERATION**

**A. EDUCATIONAL SERVICES**

**Dunton/Fippin**

**1. Receive for First Reading the Single Plan for Student Achievement from Brook Knoll Elementary School**  
**MSP Abel/Bubb Vote: 5-0 Student Advisory Vote: Aye**

Director of Curriculum and Instruction Kathy Dunton gave a brief overview of the requirements and processes involved in developing the Single School Plan for Student Achievement. Brook Knoll Elementary Principal Phil Menchaca presented detailed information regarding Brook Knoll's Single Plan for Student Achievement including student test scores, goals and strategies for improvement. Board members asked clarifying questions. *The presentation is available on the district website at <http://www.svusd.santacruz.k12.ca.us/>.*

**B. ADMINISTRATION**

**Silver**

**1. Receive Information on District Hiring Practices**

**MSP Bubb/Abel Vote: 5-0 Student Advisory Vote: Aye**

Superintendent Silver explained that the following presentation by Human Resources Administrator Carolyn Lewis is at the request of a board member during a recent Board meeting. Human Resources Administrator Carolyn Lewis presented detailed information regarding the district's hiring practices. Board members asked clarifying questions. *The presentation is available on the district website at <http://www.svusd.santacruz.k12.ca.us/>.*

**2. Continue Board Planning to Place a Parcel Tax Before the Voters**

**MSP Bubb/Abel No vote taken** (motion was made to make the Community Parcel Tax Committee an official subcommittee of the Board)

**MSP Bubb/Abel Vote: 5-0 Student Advisory Vote: Aye** (motion was made to table the first motion and to continue discussion at the next regularly scheduled Board meeting)

Board President Larry Beaman introduced this agenda item with a brief overview of the Board's previous ongoing discussions and then opened the item for discussion from the Board members. Board discussion focused on issues related to timing of placing the parcel tax on a fall or spring ballot, availability of volunteers to run a campaign, continued communication with the community, guidelines for an official Board subcommittee and possible consequences of the Governor's proposed budget including the proposed revenue extension measure.

Superintendent Silver said district staff would research the guidelines and limitations for a Board subcommittee.

**Ann Codd SVEA President** addressed the Board to express her opinion of a sense of urgency regarding this agenda item.

**3. Discuss the Advisability of Televising Board Meetings**

**MSP Beaman/Abel Vote: 5-0 Student Advisory Vote: Aye** (the motion was made to table this agenda item for further discussion when more information is gathered)

Superintendent Silver explained that this agenda item was at the request of individual board members at various times during the past two years. She gave a brief overview of the information recently gathered by district staff and expressed the administration's recommendation not to televise meetings at this time due to limited resources, the reduction in positions and programs over the past several years and possible continued reduction next year. Board discussion included the pros and cons of televising the meetings, potential cost to the district and gathering of more information.

**Wendy Brannan and Rudy Cabigas** addressed the Board regarding this agenda item.

**4. Vote for a Delegate to the 2011 CSBA Delegate Assembly**

**MSP Abel/Shulman Vote: 5-0 Student Advisory Vote: Aye** (vote cast for Rachel Thorsett)

Superintendent Silver gave a brief overview of the responsibilities of the CSBA Delegate Assembly representative and the work of former board member Allison Niday who served as the Delegate Assembly representative for Region 9-A for the past six years. The Board voted for Rachel Thorsett for CSBA Delegate Assembly for Region 9-A.

**C. BUSINESS**

**Jelcick**

**1. Approve the 2010-11 Second Interim Financial Report**

**MSP Abel/Bubb Vote: 5-0 Student Advisory Vote: Aye**

Chief Business Official Karen Jelcick explained that between completing the Second Interim Report on Thursday and duplicating on Friday morning the SCCOE gave districts direction not to include the tax extensions in the calculation which changed the district's report from positive to qualified certification. Ms. Jelcick went on to present the second interim report which provides a comparison of the General Fund budget as adopted in June, with the most current budget projections. She also provided both budget and actual data for the period of July 1<sup>st</sup> through January 31<sup>st</sup>. Board members asked clarifying questions. *The presentation and complete report are available on the district website at <http://www.svusd.santacruz.k12.ca.us/>.*

**Wendy Brannan, Ann Codd and Kim Frey** addressed the Board regarding this agenda item.

**2. Accept Information on the Enrollment Projections for the 2011-12 Budget**

**MSP Abel/Bubb Vote: 5-0 Student Advisory Vote: Aye**

Chief Business Official Karen Jelcick provided information showing both the results and methodology used to determine enrollment projections for the next three years which is a key assumption in developing the District Budget for the ensuing fiscal year. *The presentation has been posted to the district website at <http://www.svusd.santacruz.k12.ca.us/>*

**Wendy Brannan** addressed the Board regarding this agenda item.

**3. Adopt the 2011-12 Budget Development Calendar**

**MSP Shulman/Roth Vote: 5-0 Student Advisory Vote: Aye**

Chief Business Official Karen Jelcick briefly presented the budget calendar explaining the processes and timelines involved in developing the budget for the ensuing fiscal year.

**D. CONSENT AGENDA**

**MSP Shulman/Roth Vote: 5-0 Student Advisory Vote: Aye**

- 1. Approve Minutes from the Special Board Meeting of January 19, 2011**
- 2. Approve Minutes from the Regular Board Meeting of January 25, 2011**
- 3. Approve the Contract for Therapy Works for the 2010-2011 School Year**
- 4. Approve the Appointment of Teresa Cummins to North Santa Cruz County Special Education Local Plan Area (SELPA) Community Advisory Committee (CAC)**
- 5. Approve the Single Plan for Student Achievement for Scotts Valley High School**
- 6. Approve Warrants**

**BOARD DISCUSSION**

Board members passed due to the late hour.

**ADJOURNED PUBLIC SESSION AND RECONVENED CLOSED SESSION**

Board President Larry Beaman adjourned the public session at **8:57 p.m.**

**RECONVENED TO CLOSED SESSION at 8:57 p.m.**

**CLOSED SESSION**

**B. TO HEAR CHARGE OR COMPLAINT AGAINST IDENTIFIED PUBLIC EMPLOYEE (Government Code Section 54957)**

**ADJOURNED CLOSED SESSION at 9:35 p.m.**

**PUBLIC SESSION RECONVENED**

Board President Larry Beaman called the Public Session to order at 9:35 p.m. **Board Members present:** Larry Beaman, Art Bubb, Sue Roth, Michael Shulman and John Abel.

**CLOSED SESSION ACTION REPORT**

**B. TO HEAR CHARGE OR COMPLAINT AGAINST IDENTIFIED PUBLIC EMPLOYEE (Government Code Section 54957)** Board President Larry Beaman reported the Board voted 4-1 to support the actions of the administration and deny the complaint.

Minutes Recorded By:

Minutes Approved By:

---

Brenda Spalding  
Administrative Assistant to Superintendent

---

Sue Roth  
Clerk to the Board of Trustees