



# SCOTTS VALLEY UNIFIED SCHOOL DISTRICT

4444 Scotts Valley Drive, Suite 5B  
Scotts Valley, CA 95066-4529  
(831) 438-1820 • FAX: (831)438-2314 • [svusd@santacruz.k12.ca.us](mailto:svusd@santacruz.k12.ca.us)

SUPERINTENDENT  
(831) 438-1820

EDUCATIONAL SERVICES  
(831) 438-2055

BUSINESS SERVICES  
(831) 438-2312

PERSONNEL  
(831) 438-1822

## BOARD OF TRUSTEES Minutes of Regular Meeting January 12, 2010

**CLOSED SESSION – 5:00pm**  
**DISTRICT OFFICE CONFERENCE ROOM**  
4444-5B Scotts Valley Drive  
Scotts Valley, CA 95066

**PUBLIC SESSION: 6:00pm**  
**SCOTTS VALLEY CITY COUNCIL CHAMBERS**  
One Civic Center Drive  
Scotts Valley, CA 95066

### **PUBLIC SESSION CALLED TO ORDER**

Board President Michael Shulman called the Public Session to order at 5:00 p.m. **Board member present:** Michael Shulman, Allison Niday, Larry Beaman, Sue Roth and Jondi Gumz. Also in attendance were Superintendent Susan Silver and Director of Student Services Evelyn Clancy.

### **ADJOURNED TO CLOSED SESSION at 5:00 p.m.**

### **CLOSED SESSION**

#### **A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9)**

### **ADJOURNED CLOSED SESSION at 6:00 p.m.**

### **PUBLIC SESSION CALLED TO ORDER**

Board President Michael Shulman called the Public Session to order at 6:06 p.m. **Board Members present:** Michael Shulman, Allison Niday, Larry Beaman, Sue Roth, Jondi Gumz and Student Advisory Member Lizzie Zweng.

**Administration present:** Superintendent Susan Silver, Chief Business Official Karen Jelcick, Director of Curriculum and Instruction Kathy Dunton, Director of Student Services Evelyn Clancy, Director of Technology Shannon Calden, Human Resources Administrator Carolyn Lewis, Brook Knoll Elementary School Principal Kathy Frandle, Vine Hill Elementary School Principal Michelle Stewart and Scotts Valley High School Principal Gregg Gunkel.

### **PLEDGE OF ALLEGIANCE**

### **CLOSED SESSION ACTION REPORT**

#### **A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (Government Code Section 54956.9)**

The Board voted 5-0 to support staff recommendation regarding OAH Case No. 2009100201 and OAH Case No. 2009101533

### **SET THE AGENDA**

**MSP Niday/Gumz 5-0 Student Advisory Vote: Aye**

## **SUPERINTENDENT'S REPORT**

- Superintendent Silver acknowledged Board Vice President Allison Niday's involvement over many years in Legislative Action. Ms. Niday was named by CSBA to their Legislative Committee and the first meeting is this Friday. Superintendent Silver extended thanks and appreciation to Ms. Niday for her hard work in this area.
- Board Vice President Niday was also instrumental in forming the Santa Cruz County School Boards Association which will be meeting this Thursday, January 14, 2010 at Scotts Valley High School at 6:00pm in the Student Union. If you would like to attend please let Ms. Niday know. There will be a panel discussion of distinguished speakers: John Laird, former Assemblymember of the 17<sup>th</sup> District; Rick Pratt, Assistant Executive Director of Governmental Relations for CSBA; and Chris Unger CSBA Director, Region 9. JM Brown, reporter for the Sentinel, will moderate the discussion.
- The Facilities Forum will be held January 19, 2010 at Scotts Valley Middle School Pavilion at 6:00pm. The Facilities Committee has been meeting monthly for over a year since the failure of the last bond initiative in 2008. There will be discussion of their process to determine facilities needs and priority for addressing them and possible funding sources.
- The district is beginning the budget process with analysis of projected enrollments which affects staffing. There is a \$1,000 bonus for notification in writing by certificated employees by February 15<sup>th</sup> of their intention to retire at the end of the school year. This knowledge helps in predicting next year's budget. Superintendent Susan Silver, Chief Business Official Karen Jelcick and Director of Business Services Vickie Clark attended the Governor's Budget Workshop in Sacramento earlier today and the news is not good. At this point there is a proposed 4% cut to education.

**STUDENT ADVISORY MEMBER'S REPORT** Student Advisory Member Lizzie Zweng said the Winter Ball went very well. This week is Focus Week where students focus on studying for finals. With the rain today students expressed their appreciation for the new shade covers on the picnic tables.

## **MATTERS FROM THE PUBLIC – ORAL**

No public comments

## **ITEMS SCHEDULED FOR CONSIDERATION**

### **A. EDUCATIONAL SERVICES**

Dunton/Clancy

**1. Accept for First Reading the Single Plan for Student Achievement from Brook Knoll Elementary MSP Gumz/Niday 5-0 Student Advisory Vote: Aye**

Director of Curriculum and Instruction Kathy Dunton gave a brief overview of the requirements and processes involved in developing the Single School Plan for Student Achievement. Brook Knoll Elementary School Principal Kathy Frandle with input and perspective from Brook Knoll Site Council Chairperson and parent Kim Ponza presented detailed information regarding the Brook Knoll School Single Plan for Student Achievement including student test scores, goals and strategies for improvement. Board members commended Ms. Frandle on the hard work and detailed information of the report. *The presentation has been posted to the district website at <http://www.svusd.santacruz.k12.ca.us/>*

### **B. BUSINESS**

Jelcick

**1. Accept the Audit Report as Prepared by Goodell, Porter, & Fredericks, LLP Certified Public Accountants for the 2008-09 Fiscal Year**

**MSP Beaman/Gumz 5-0 Student Advisory Vote: Aye**

Chief Business Official Karen Jelcick presented the findings of the Audit Report. The Report found no materials errors or misstatements but noted three findings or deficiencies in the area of internal controls, none of which were material weaknesses, which the district will change.

## C. PERSONNEL

Lewis

### 1. Approve the Certificated Action Report

**MSP Niday/Roth 5-0 Student Advisory Vote: Aye**

Superintendent Susan Silver explained that normally the Certificated Personnel Action Report is listed on the Consent Agenda but she wanted to go into more depth regarding this agenda item. Five years ago we had no Technology Department and only someone who could “fix” some things. The district hired Shannon Calden in the part-time position of Director of Technology and she worked tirelessly to write a technology plan that allowed us to receive funds from the State to fund her position. She initiated procedures for repairs, assistance and training, implemented PowerSchool for attendance and reporting and Data Director for monitoring and tracking student achievement. We now have a solid technology program thanks to Ms. Calden. Due to vastly increased State and Federal requirements for data collection, analysis and reporting, the current part-time Director of Technology position is insufficient to meet the State and Federal mandates. Most districts in the county employ two or more full time employees for this position. The additional .2 FTE can be supported through one-time Federal ARRA funding in the short term until a more permanent solution can be found when the economy improves.

## D. CONSENT AGENDA

Silver

Board President Michael Shulman requested D1 be pulled for discussion. The minutes under Annual Organizational Meeting section F., Board President’s Appointments to Committees, the Park and Rec Committee should read, “No longer maintained as a Board Committee.”

**MSP Shulman/Gumz 5-0 (D1 with above revision) Student Advisory Vote: Aye**

**MSP Niday/Beaman 5-0 (D2-7) Student Advisory Vote: Aye**

### 1. Approve Minutes from the Regular Board Meeting of December 8, 2009

### 2. Approve the Single Plan for Student Achievement for Scotts Valley Middle School

### 3. Approve Brook Knoll’s Fourth Grade Overnight Field Trips to Coloma and Sacramento

### 4. Accept for Information the Quarterly Uniform Complaint Report Under Williams Legislation

### 5. Approve Change Order Number 1 for the Scotts Valley High School Site Access Repairs

### 6. Approve the Classified Action Report

### 7. Approve Warrants

## BOARD DISCUSSION

- Board Member Jondi Gumz extended an invitation to everyone to attend the upcoming Facilities Forum on January 19<sup>th</sup> at SVMS at 6:00pm.
- Board Member Sue Roth attended the farewell gathering for retiring SCCOE Chief Business Official Barney Finlay. Ms. Roth expressed her gratitude for the fiscally responsible leadership Mr. Finlay has provided over the years. She also attended the Santa Cruz County Board Meeting where Aaron Hinde was elected President and encouraged everyone to attend these very informative Board meetings.
- Board Clerk Larry Beaman, as Kiwanis president, was greatly impressed with the SVHS Choir who performed at a recent Kiwanis breakfast. Mr. Beaman said that Kiwanis plans to hold the Music in Skypark evenings again this summer with proceeds going to help the music program.
- Board Vice President Allison Niday as a member of the Santa Cruz County School Boards Association announced their meeting and dinner to be held at Scotts Valley High School this Thursday at 6:00pm. If you are interested in attending please let Ms. Niday know. She will also be attending the first CSBA Legislative Committee in Sacramento this Friday.
- Board President Michael Shulman as part of his attendance in Inside Education was impressed with the group’s visit to Science Camp in Corralitos and is looking forward to touring charter schools at their next meeting.

**ADJOURNMENT**

Board President Michael Shulman adjourned the meeting at **7:23 p.m.**

Minutes Recorded By:

Minutes Approved By:

---

Brenda Spalding  
Administrative Assistant to Superintendent

---

Larry Beaman  
Clerk to the Board of Trustees