



# SCOTTS VALLEY UNIFIED SCHOOL DISTRICT

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Scotts Valley, CA 95066-4529

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SUPERINTENDENT  
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EDUCATIONAL SERVICES  
(831) 438-2055

BUSINESS SERVICES  
(831) 438-2312

PERSONNEL  
(831) 438-1822

## BOARD OF TRUSTEES Minutes of Regular Meeting May 10, 2011

**CLOSED SESSION: 5:00pm**  
**DISTRICT OFFICE CONFERENCE ROOM**  
4444 Scotts Valley Dr., Ste. 5B  
Scotts Valley, CA 95066

**PUBLIC SESSION: 6:00pm**  
**SCOTTS VALLEY CITY COUNCIL CHAMBERS**  
One Civic Center Drive  
Scotts Valley, CA 95066

### **PUBLIC SESSION CALLED TO ORDER**

Board President Larry Beaman called the Public Session to order at 5:00 p.m. **Board members present:** Larry Beaman, Art Bubb, Sue Roth, Michael Shulman and John Abel. Also in attendance were Superintendent Susan Silver and Chief Business Official Karen Jelcick.

### **ADJOURNED TO CLOSED SESSION at 5:00 p.m.**

### **CLOSED SESSION – 5:00 p.m.**

- A. COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d))** Executive session between the public school employer and its designated representative, Karen Jelcick, for the purpose of giving direction regarding negotiations with Scotts Valley Education Association.
- B. COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d))** Executive session between the public school employer and its designated representative, Susan Silver, for the purpose of giving direction regarding “meet and confer” process with Support Personnel Committee..

### **ADJOURNED CLOSED SESSION at 6:00 p.m.**

### **PUBLIC SESSION CALLED TO ORDER**

Board President Larry Beaman called the Public Session to order at 6:06 p.m. **Board Members present:** Larry Beaman, Art Bubb, Michael Shulman, Sue Roth, John Abel and Student Advisory Member Blaire Ward.

**Administration present:** Superintendent Susan Silver, Chief Business Official Karen Jelcick, Director of Curriculum and Instruction Kathy Dunton, Human Resources Administrator Carolyn Lewis, Director of Student Services Gerri Fippin, Brook Knoll Elementary Principal Phil Menchaca, Scotts Valley High School Principal Valerie Bariteau, Scotts Valley High School Assistant Principal Daniel Denton, Vine Hill Elementary Principal Michelle Stewart and Scotts Valley Middle School Principal Mary Lonhart.

### **PLEDGE OF ALLEGIANCE**

### **CLOSED SESSION ACTION REPORT**

- A. COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d))** Executive session between the public school employer and its designated representative, Karen Jelcick, for the purpose of giving direction regarding negotiations with Scotts Valley Education Association.  
Board President Larry Beaman reported the Board received information. No action taken.
- B. COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d))** Executive session between the public school employer and its designated representative, Susan Silver, for the purpose of giving direction regarding “meet and confer” process with Support Personnel Committee.  
Board President Larry Beaman reported the Board received information. No action taken.

## **SET THE AGENDA**

Board member Michael Shulman requested agenda item F2 be moved to E4 for discussion.

**MSP Shulman/Bubb Vote: 5-0** (with above modification) **Student Advisory Vote: Aye**

## **SUPERINTENDENT'S REPORT**

- Superintendent Susan Silver explained the change in perspective of the SVEF to work collaboratively with the PTA's/PC at each school site for more efficient fundraising and single commitments from merchants to cover the entire district. The SVEF will eventually have an endowment to cover certain needs in the district which will free up funds at the site level for other needs
- The Week of Action which the Board approved a resolution for on April 26<sup>th</sup> will call attention throughout the state of the plight of education. Various activities will be taking place state wide. It is important for everyone to keep talking to get the legislature to take action. Governor Brown is now pushing the legislature to pass the tax extensions without asking for a public vote.
- Vine Hill and Brook Knoll Elementary Schools have been recognized by the California Business for Education for raising student achievement.
- The Cotsen Foundation has selected nine teachers at Vine Hill to participate in their program. Mary Dettle was selected overall as the mentor teacher, and eight others as Fellows. This is a great professional development opportunity and the teachers have happily taken on the additional work.
- Board President Larry Beaman read a written reply to the letters received by the Board regarding the SVMS Academy Program.

**STUDENT ADVISORY MEMBER'S REPORT** Student Advisory Member Blaire Ward reminded everyone of the upcoming events at the high school including the prom this Saturday, the band and choir concert May 17<sup>th</sup>, the Powderpuff Football and BBQ and Oscar Night May 20<sup>th</sup> just to name a few.

**SCCSBA/CSBA REPORT** Board Clerk Sue Roth reported the next schedule meeting of SCCSBA is this Thursday and reminded Board members of the CSBA training on May 23<sup>rd</sup> hosted by the SCCOE.

## **MATTERS FROM THE PUBLIC**

**Vicki Powers** addressed the Board regarding personnel transfers.

**Renae Fish, Joanne Green, Sally Ghilarducci and Deirdre Robinson** addressed the Board regarding the SVMS academy program.

## **ITEMS SCHEDULED FOR CONSIDERATION**

### **A. BUSINESS**

**Jelcick**

Presentation of School Facilities Needs Analysis Report Prepared in April 2011 by Dolinka Group, LLC  
Chief Business Official Karen Jelcick introduced David Ferchaw from Dolinka Group, LLC who presented information from the School Facilities Needs Analysis Report. *The presentation is available on the district website at <http://www.svusd.santacruz.k12.ca.us/>.*

## **ADJOURNED TO PUBLIC HEARING – 6:48 p.m.**

### **OPEN PUBLIC HEARING**

**Public Hearing to Review and Consider Adoption of a Report Entitled “School Facilities Needs Analysis” Prepared as of April 2011 to Consider and Respond to All Comments Received by the District Related to the Adoption of Alternative School Fees**

The Board will hear public comments on the Schools Facilities Needs Analysis Report.  
No comments made.

## **REGULAR BOARD MEETING RECONVENED – 6:49 p.m.**

1. **Adopt the Report “School Facilities Needs Analysis” Prepared as of April 2011 by Dolinka Group, LLC**  
MSP Shulman/Roth Roll Call Vote: 5-0 Student Advisory Vote: Aye
2. **Adopt Resolution #11-017 “School Facilities Needs Analysis” (SFNA) Prepared as of April 2011 to Increase the Alternative School Fees Justified by the 2011 SFNA**  
MSP Shulman/Bubb Roll Call Vote: 5-0 Student Advisory Vote: Aye

## **B. EDUCATIONAL SERVICES**

**Dunton**

1. **Receive Information About the District’s English Learner Program**  
MSP Abel/Shulman Vote: 5-0 Student Advisory Vote: Aye  
Director of Curriculum and Instruction Kathy Dunton presented information regarding the English Language Learner Program including the number of students who qualify for the program, domains and performance levels indicated by CELDT testing and criteria for reclassifications. Board members asked clarifying questions. *The presentation is available on the district website at <http://www.svusd.santacruz.k12.ca.us/>.*

## **C. ADMINISTRATION**

**Silver**

1. **Accept for First Reading the 2011-12 Scotts Valley Unified School District Draft Strategic Plan**  
MSP Abel/Beaman Vote: 5-0 (with date changes) Student Advisory Vote: Aye  
Superintendent Susan Silver explained that the Strategic Planning Committee, comprised of a broad base of staff, students and community members, met for the sixth year on April 22, 2011. The consensus was that the district is focused on the right goals but needs additional revenue in the form of a parcel tax. Time was spent primarily on discussion of a parcel tax and building a sense of unity among the community. Board members asked clarifying questions.
2. **Accept for First Reading the Revised Governance Handbook**  
MSP Bubb/Shulman Vote: 5-0 Student Advisory Vote: Aye  
Superintendent Silver gave a brief overview of the two Governance Workshops held on March 1<sup>st</sup> and April 25<sup>th</sup>. Board members expressed their appreciation for the training and the benefits of developing a good working relationship with a common goal of what is best for the district.
3. **Accept for First Reading the CSBA Updates to the Following Board Policies and/or Administrative Regulations: 1250 – Visitors/Outsiders, 1312.4 – Williams Uniform Complaint Procedures, 3311 – Bids, 4020 – Drug and Alcohol Free Workplace, 4112.23 – Special Education Staff, 4112.4 – Health Examinations, 4117.11 – Preretirement Part-Time Employment, 4215 – Evaluation/Supervision, 4217.3 – Layoff/Rehire, 5121 – Grades/Evaluation of Student Achievement, 5141.3 – Health Examinations, 5141.31 – Immunizations, 5141.4 – Child Abuse Prevention and Reporting, 6011 – Academic Standards, 6115 – Ceremonies and Observations, 6159 – Individualized Education Program, 6161.1 – Selection and Evaluation of Instructional Materials, 6164.4 – Identification and Evaluation of Individuals for Special Education, 6173.1 – Education for Foster Youth and 7214 – General Obligation Bonds**  
MSP Abel/Shulman Vote: 5-0 (with addition of 5127 and changes to 4020) Student Advisory Vote: Aye  
Superintendent Silver requested that policy 5127 – Graduation Ceremonies and Activities be added to the list with the removal of references to the determination of magna and summa cum laude honors as these honors are already recognized along with other honors at the awards ceremony.  
**Wendy Brannan** addressed the Board regarding this agenda item.

## **D. BUSINESS**

**Jelcick**

1. **Approve Resolution #11-018 Authorizing Participation by the Scotts Valley Unified School District in the Joint Borrowing with the Santa Cruz County Treasurer**  
**MSP Shulman/Bubb Roll Call Vote: 5-0 Student Advisory Vote: Aye**  
Chief Business Official Karen Jelcick explained that districts often receive their revenue well after expenditures have been made, which in turn requires short term borrowing from either internal or external sources. This type of borrowing is necessary due to cash flow, as opposed to budgetary shortfalls, and can be addressed through a variety of cash management strategies allowed under California Education Code. Board members asked clarifying questions.
2. **Approve Resolution #11-019 Adopting the Fund Balance Policy in Accordance with GASB 54 Regulations**  
**MSP Abel/Roth Roll Call Vote: 5-0 Student Advisory Vote: Aye**  
Chief Business Official Karen Jelcick explained fund balance reporting and how GASB 54 will change that reporting. The new policy 3101 – Fund Balance describes how the district will classify and report the ending fund balance in its Governmental Funds. Board members asked clarifying questions.
3. **Accept Information on the 2011-12 Special Revenue Funds Budgets**  
**MSP Shulman/Bubb Vote: 5-0 Student Advisory Vote: Aye**  
Chief Business Official Karen Jelcick gave a brief explanation of the accounting systems of school districts and how they are organized and operated on a fund basis. Ms. Jelcick presented information regarding the Special Revenue and Capital Project Funds and their preliminary budgets for fiscal year 2011-12. Board members asked clarifying questions.
4. **Approve the Contract for Superintendent Search Services with Leadership Associates** (Moved from F2)  
**MSP Shulman/Abel Vote: 5-0** (to amend the contract) **Student Advisory Vote: Aye**  
Board member Michael Shulman asked that Leadership Associates add an addendum which reflects the itemized proposals of actions and timelines and guarantees stated in their presentation on March 22, 2011.

## **E. PERSONNEL**

**Lewis**

1. **Approve the Annual Declaration of Need Form**  
**MSP Shulman/Bubb Vote: 5-0 Student Advisory Vote: Aye**  
Superintendent Silver explained that this is an annual requirement in anticipation of hiring any personnel on the basis of an emergency teaching permit.
2. **Accept for First Reading the Job Descriptions for Scotts Valley Unified School District: Special Day Class Teacher, Moderate/Severe; Instructional Assistant, Severely Handicapped SDC; Instructional Assistant 1, Special Education (RSP/SDC); Behavior Support Specialist, Special Education**  
**MSP Bubb/Abel Vote: 5-0 Student Advisory Vote: Aye**  
Director of Student Services Gerri Fippin explained the changes in responsibilities for various positions requiring the changes to be reflected in the appropriate job descriptions. Board members asked clarifying questions. Human Resources Administrator Carolyn Lewis responded to questions regarding the equivalency exam provided by the district.

**F. CONSENT AGENDA**

**MSP Shulman/Abel Vote: 5-0 Student Advisory Vote: Aye**

- 1. Approve Minutes from the Regular Board Meeting of April 26, 2011**
- 2. Approve the Contract for Superintendent Search Services with Leadership Associates**  
(F2 agenda item moved to E4)
- 3. Appoint Valerie Bariteau, Daniel Denton and Louie Walters as Representatives for 2011-12 Academic Year for the Santa Cruz Coast Athletic League (SCCAL), and the Coast Section of the California Interscholastic Sports Federation (CIF)**
- 4. Approve the Certificated Personnel Action Report**
- 5. Approve the Classified Action Report**
- 6. Approve Warrants**

**MATTERS FROM THE PUBLIC CONTINUED**

**Liz Pennington** addressed the Board regarding personnel transfers.

**Wendy Brannan** addressed the Board regarding AB165, playgrounds, and communication. Board members responded to Ms. Brannan’s comments.

**Kathy Theilen, Katie Bagley and Linda Romeo** addressed the Board regarding the SVMS academy program.

**Paula Castagna** addressed the Board regarding the SVMS academy program and personnel transfers.

Board members expressed their appreciation for all the heartfelt comments and their disdain for the very difficult decisions in front of them. They asked that dialogue continue in the quest for solutions for the district.

**BOARD DISCUSSION**

No Board discussion.

**ADJOURNMENT**

Board President Larry Beaman adjourned the meeting at **9:00 p.m.**

Minutes Recorded By:

Minutes Approved By:

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Brenda Spalding  
Administrative Assistant to Superintendent

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Sue Roth  
Clerk to the Board of Trustees