



SCOTTS VALLEY UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
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EDUCATIONAL SERVICES
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BUSINESS SERVICES
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PERSONNEL
(831) 438-1822

BOARD OF TRUSTEES Minutes of Regular Meeting

October 14, 2008

CLOSED SESSION: 6:00pm
DISTRICT OFFICE
CONFERENCE ROOM
4444 Scotts Valley Dr., 5B
Scotts Valley, CA 95066

PUBLIC SESSION: 7:00pm
SCOTTS VALLEY CITY
COUNCIL CHAMBERS
One Civic Center Drive
Scotts Valley, CA 95066

PUBLIC SESSION CALLED TO ORDER:

Board President Allison Niday called the Public Session to order at 6:00 p.m. **Board members present:** Sue Roth, Jondi Gumz, Chuck Walker and Joseph Espinola. Also in attendance were Superintendent Susan Silver, and Chief Business Official Karen Jelcick.

ADJOURNED TO CLOSED SESSION at 6:00 p.m.

CLOSED SESSION:

A. COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d)) Executive session between the public school employer and its designated representative, Susan Silver, for the purpose of giving direction regarding negotiations with Scotts Valley Education Association.

PUBLIC SESSION CALLED TO ORDER:

Board President Allison Niday called the Public Session to order at 7:01 p.m. **Board Members present:** Allison Niday, Sue Roth, Jondi Gumz, Joseph Espinola and Chuck Walker. **Absent:** Student Advisory Member Hannah Levy. **Administration present:** Superintendent Susan Silver, Chief Business Official Karen Jelcick, Human Resources Administrator Carolyn Lewis, Director of Student Services Evelyn Clancy, Director of Business Services Vickie Clark and Food Service Supervisor Amy Hedrick. **Principals present:** Brook Knoll Elementary School Principal Kathy Frandle and Scotts Valley High School Principal Gregg Gunkel.

PLEDGE OF ALLEGIANCE

CLOSED SESSION ACTION REPORT

A. COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d))

The Board discussed collective bargaining and received ratification from the Scotts Valley Education Association. This item will be brought to the October 28th Board meeting for action.

SET THE AGENDA

Board Clerk Jondi Gumz requested that Consent Agenda item A2 be moved to D4 and D4 will become D5.

MSP Roth/Espinola 5-0 (with modification above)

SUPERINTENDENT'S REPORT

- On the first district workday and subsequent meetings district staff was encouraged to sign-up for newly created district committees covering topics such as Math Adoption chaired by Superintendent Susan Silver; Benefits chaired by Human Resources Administrator Carolyn Lewis, Health and Wellness chaired by Food Service Supervisor Amy Hedrick, Technology chaired by Director of Technology Shannon Calden, Facilities chaired by Chief Business Official Karen Jelcick, and several others. Participation in these committees will give employees additional opportunities in the decision making process. Several of the committees have already been meeting and the participation and enthusiasm is high.
- New teachers are supported during their first two years by the New Teachers Project through the Santa Cruz County Office of Education. They are being trained in Professional Learning Communities which is the same framework as the district's Professional Development Collaboration which is held each Wednesday afternoon for district staff.
- The district held a wonderful Professional Development Collaboration day on October 3rd. A trainer from Solution-Tree worked with middle and high school staffs on creating student assessments. The Director of Technology Shannon Calden worked with Brook Knoll and Vine Hill staffs on putting common assessments in the new Data Director system.
- The Santa Cruz County Office of Education has been talking with the district about placing an Emotionally Disturbed class on the middle school campus. Most campuses in north Santa Cruz County do not have space for an additional classroom. The class would be staffed by the COE and funded by SELPA. Scotts Valley Middle School Principal Mary Lonhart has been very welcoming and helpful in this process and approximately five of our middle school students would be serviced by the class.
- The Benefits Committee chaired by Human Resources Administrator Carolyn Lewis met today. All employees are welcome to attend. The committee will have input in decisions such as whether to stay with the current Joint Powers Authority next year and how to manage health insurance fee increases.
- Last year the Scotts Valley Educational Foundation pledged through their fundraising efforts to pay for 50% of our library clerk positions which were being reduced due to budget cuts. Charlotte Multer, President of SVEF delivered the check to the district today. We are extremely appreciative of the ongoing support the SVEF provides our district year after year.

MATTERS FROM THE PUBLIC – ORAL

Members of the audience are welcome to address the Board at this time during the meeting regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on those matters until such matters are appropriately placed on a future agenda, according to law.

The Governing Board may prohibit members of the public, who speak during the time permitted on the agenda for public expression, from commenting on matters that are not within the subject matter jurisdiction of the governing body. The Governing Board retains the discretion to adopt regulations at its meetings, which may limit the time for public discussion of items within its subject matter jurisdiction. Open Public Discussion at the beginning of the meeting is limited to 15 minutes. **For the record, please state your name at the beginning of your statement.**

Peter McLean addressed the Board regarding the district's FCMAT report from July 2007.

A. CONSENT AGENDA

Silver

MSP Roth/Gumz 5-0

1. **Approve Minutes from the Regular Board Meeting of September 23, 2008**
2. **Approve Minutes from the Special Facilities Forum of October 7, 2008**
(Moved to D4)
3. **Approve the Special Inspection and Construction Materials Testing Services for the Shade Pavilion at Scotts Valley High School**
4. **Approve the Standard Bethany University Student Teacher Agreement for the 2008-2009 School Year**
5. **Accept for Information the Quarterly Uniform Complaint Report Under Williams Legislation**
6. **Approve the Surplus of Two Vehicles**
7. **Approve the Surplus of Books and Material**
8. **Approve the Certificated Personnel Action Report**
9. **Approve the Classified Action Report**
10. **Approve Warrants**

B. EDUCATIONAL SERVICES

Clancy

1. **Accept for Second Reading the Job Descriptions for Scotts Valley Unified School District Instructional Assistant, General Education; Instructional Assistant I, Special Education (RSP, SDC); Instructional Assistant II, Special Education; Behavioral Support Specialist, Special Education**

MSP Espinola/Gumz 5-0

Superintendent Silver explained that parents of special education students expressed their views at the last Board meeting regarding clarity of the job descriptions. The job descriptions have been rewritten with some of the recommendations parents submitted to more clearly show the progression of the career ladder. The job descriptions will come back to the Board for a third reading on October 28th.

Peter McLean, James Sibley and Brian Costello addressed the Board regarding this agenda item.

C. ADMINISTRATION

Silver

1. **Accept Information on the International Baccalaureate Program at Scotts Valley High School**
International Baccalaureate Program Coordinator Dave Crawford gave an informative overview of the International Baccalaureate Program, including data on the current program and goals for the future.

Wendy Brannan, Carol Weisenstein and Ann Codd addressed the Board regarding this agenda item.

2. **Receive Information on the Latest 2008-09 Enrollment Figures**

Director of Business Services Vickie Clark presented information on current enrollment figures, comparisons with previous years' enrollment and future trends in enrollment.

Wendy Brannan addressed the Board regarding this agenda item.

D. BUSINESS

Jelcick

1. **Approve the Budget Actions From July 1, 2008 Through August 31, 2008**

MSP Espinola/Roth 5-0 (with correction of dates in heading of summary to read July 1 – August 31, 2008)

Director of Business Services Vickie Clark gave a brief overview of the budget actions.

2. **Approve the Renewal Agreement for Natural Gas Services with SPURR**

MSP Espinola/Gumz 5-0 (change contract to show current CBO's name)

Chief Business Official Karen Jelcick explained the renewal of the agreement with SPURR (School Project for Utility Rate Reduction), a joint powers authority which enables the district, as a member, to receive the best combination of low and stable natural gas prices, through a portfolio approach to purchasing.

3. **Approve Resolution No. 09-011, Designating Benefit Trust Company as Trustee of the Elite Choice 457(b) Deferred Compensation Plan and as Custodian of the Elite Choice 403(b) Tax Sheltered Annuity Plan**

MSP Roth/Walker Roll Call 5-0

Chief Business Official Karen Jelcick gave a brief overview of the upcoming IRS requirements and the responsibilities of the employer. This service will be conducted by Benefit Trust Company and a monthly fee of \$3 will be paid by participating employees. Employees will be notified in advance.

Ann Codd addressed the Board for clarification regarding this agenda item.

4. **Approve Minutes from the Special Facilities Forum of October 7, 2008**

MSP Espinola/Roth 4-1 Gumz opposed

Board Clerk Gumz asked that minutes from special meetings be transcribed in more detail. Board President Niday reminded everyone that legally minutes need only reflect and track Board action.

No action was taken at the October 7th Facilities Forum. Also the district office staff has been reduced due to budget cuts and all staff have taken on additional responsibilities.

5. **Accept Donations to the Scotts Valley Unified School District**
MSP Gumz/Walker 5-0

BOARD DISCUSSION

- Board Members Chuck Walker and Joseph Espinola passed.
- Board Clerk Jondi Gumz expressed her amazement at the anonymous donations.
- Board Vice President Sue Roth mentioned that there are directions for using the district's website on the website for people that may be having difficulties.
- Board President Allison Niday reminded everyone of the upcoming events, noting that the SVEF meeting will be held on October 16th not the 23rd at the Mint Deli at 7pm.

FUTURE MEETING DATES

The next regularly scheduled Public Board Meetings will be held on:

October 28, 2008	December 9, 2008
November 18, 2008	
↓ Tentative Dates for 2009 (To be Board approved December 9, 2008) ↓	
January 13, 2009	June 9, 2009
January 27, 2009	June 23, 2009 (tentative)
February 10, 2009	August 11, 2009
February 24, 2009	September 8, 2009
March 10, 2009	September 22, 2009
March 24, 2009	October 13, 2009
April 14, 2009	October 27, 2009
April 28, 2009	November 17, 2009 (10 th holiday)
May 12, 2009	December 8, 2009
May 26, 2009	

ADJOURNMENT

Board President Allison Niday adjourned the meeting at **9:17 p.m.**

Minutes Recorded By:

Minutes Approved By:

 Brenda Spalding
 Administrative Assistant to Superintendent

 Jondi Gumz
 Clerk to the Board of Trustees