



SCOTTS VALLEY UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
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EDUCATIONAL SERVICES
(831) 438-2055

BUSINESS SERVICES
(831) 438-2312

PERSONNEL
(831) 438-1822

BOARD OF TRUSTEES Minutes of Regular Meeting September 18, 2012

CLOSED SESSION: 5:30pm
PUBLIC SESSION: 6:00pm
SCOTTS VALLEY CITY COUNCIL CHAMBERS
One Civic Center Drive
Scotts Valley, CA 95066

PUBLIC SESSION CALLED TO ORDER

Board President Larry Beaman called the Public Session to order at 5:30 p.m. **Board members present:** Larry Beaman, Art Bubb, Michael Shulman, and John Abel. **Board members absent:** Sue Roth. Also in attendance was Superintendent Penny Weaver.

CLOSED SESSION – 5:30 p.m.

- A. **DISCUSSION REGARDING ANTICIPATED LITIGATION (Government Code Section 54956.9)**
Potential cases: 1
- B. **CONSIDERATION OF STUDENT EXPULSION (Education Code Section 48918(c))** The Board will receive and consider the recommendations from the administration regarding the expulsion of Student #1213-1.
- C. **CONSIDERATION OF EMPLOYMENT, EVALUATION OF PERFORMANCE, DISCIPLINE, OR DISMISSAL OF A PUBLIC EMPLOYEE (Government Code Section 54957)**

ADJOURNED CLOSED SESSION AT 6:00 p.m.

PUBLIC SESSION CALLED TO ORDER

Board President Larry Beaman called the Public Session to order at 6:03 p.m. **Board members present:** Larry Beaman, Art Bubb, Michael Shulman, and John Abel. **Board members absent:** Sue Roth. Also in attendance were Superintendent Penny Weaver, Chief Business Official Vickie Clark, Director of Student Services Gerri Fippin, Human Resources Administrator Carolyn Lewis, Director of Business Services Rudolph Ramirez, Scotts Valley High School Principal Valerie Bariteau, Scotts Valley Middle School Principal Mary Lonhart, Vine Hill Elementary School Principal Michelle Stewart, and Brook Knoll Elementary School Principal Sharlene Santos.

PLEDGE OF ALLEGIANCE

CLOSED SESSION ACTION REPORT

- **Report from August 14, 2012 reconvened Closed Session** – Board President Larry Beaman reported that the Board received information, no action was taken.
- **Report from September 18, 2012**
 - A. **DISCUSSION REGARDING ANTICIPATED LITIGATION (Government Code Section 54956.9)**
Potential cases: 1 – Board President Larry Beaman reported information was received, no action taken.
 - B. **CONSIDERATION OF STUDENT EXPULSION (Education Code Section 48918(c))** The Board will receive and consider the recommendations from the administration regarding the expulsion of Student #1213-1. Board President Larry Beaman reported that this item was withdrawn.
 - C. **CONSIDERATION OF EMPLOYMENT, EVALUATION OF PERFORMANCE, DISCIPLINE, OR DISMISSAL OF A PUBLIC EMPLOYEE (Government Code Section 54957)**
Board President Larry Beaman reported information was received, no action taken.

SET THE AGENDA

MSP Shulman/Bubb Vote: 4-0 (absent Roth) Student Advisory Vote: Aye

Board President Larry Beaman introduced and welcomed Jillian Koopman as the new Student Advisory Member. He also introduced and welcomed Debbie Johnson, the new Board Member elect, who will take office in December.

BOARD UPDATE/DISCUSSION

- Board Member Michael Shulman attended Back to School Night at SVHS and was extremely impressed with the professionalism and organization of the staff in conveying the expectations of students for the year.
- Board Member John Abel attended Back to School Night at Brook Knoll Elementary. It was well organized and the staggered schedule helped to alleviate the parking congestion. He said the teachers were well organized and gave parents a sense of calm for the year.
- Board Vice President Art Bubb attended the Welcome Back Breakfast hosted by Scotts Valley Rotary. He also visited each site the next day and was impressed to see everyone so well organized. He also attended Back to School Nights at three of the school sites which were all very well attended. He participated in a meeting with the Scotts Valley Public Library staff where progressive ideas were discussed to maintain a positive atmosphere at the library.
- Board President Larry Beaman thanked all the school sites for welcoming students and parents to the new school year.

SUPERINTENDENT'S REPORT

- Superintendent Penny Weaver said that the beginning of school went very smoothly and she had good reports from staff during her absence. Tonight's agenda will contain exciting information regarding year-end closing and enrollment.
- Superintendent Weaver will be participating in the Santa Cruz County Office of Education's Inside Education this year.
- Tomorrow is the Joint City/School Committee meeting.
- Superintendent Weaver also welcomed Student Advisory Member Jillian Koopman and Board Member Elect Debbie Johnson.

STUDENT ADVISORY MEMBER'S REPORT

Student Advisory Member Jill Koopman introduced herself as a sophomore at SVHS. She is a member of the student council, student government and active in several clubs. This Friday is the Back to School dance in the Student Union at 7:30pm and next week begins Respect Week with a key-note speaker at the assembly on Friday. The Haunted House will be held October 25-27 at 7:00pm in the student union. October 29th begins Homecoming Week with the Falcons playing Santa Cruz on November 2nd and the Homecoming Dance on November 3rd at 7:30pm at the SV Community Center.

SVEA REPORT

SVEA President Michael Hanson welcomed everyone back to a new school year and thanked the Board and Superintendent Weaver for the opportunity for SVEA to speak at each Board meeting helping to keep communication open. Last year Mr. Hanson said he started the year speaking of low morale for teachers and that has really turned around. The passage of the parcel tax let teachers know education is valued by the community and the open communication with Superintendent Weaver has made a huge difference in morale. SVEA continues to have concerns, but feel we are all working together. November will be a really important election. Teachers want the community to hear about the test scores and understand the requirements by the Federal Government which may put many school districts into Program Improvement. Teachers are also working toward the transition to Common Core Standards with Superintendent Weaver and administrators.

MATTERS FROM THE PUBLIC

Wendy Brannan addressed the Board regarding AB1575.

ITEMS SCHEDULED FOR CONSIDERATION

A. EDUCATIONAL SERVICES

Fippin

1. **Receive Information on Reports for Scotts Valley Unified School District from the California Department of Education's 2011-12 Accountability Progress Reporting (APR) System**

MSP Shulman/Abel Vote: 4-0 Student Advisory Vote: Aye

Director of Student Services Gerri Fippin and site principals presented detailed information regarding the 2011-12 academic performance results from the California Standards Tests and the Academic Performance Index (API), and the Federal Adequate Yearly Progress (AYP) report. Ms. Fippin commended all sites for achieving very impressive scores. Board members asked clarifying questions. Superintendent Weaver added she feels the district will have a lot to celebrate when the official API scores are released to the public. *The presentation is available on the district website at <http://www.svusd.santacruz.k12.ca.us/>.*

B. ADMINISTRATION

Weaver

1. **Adopt the Revised Board Policy and Administrative Regulation 6142.4 Community Service Learning**

MSP Bubb/Abel Vote: 4-0 Student Advisory Vote: Aye

Superintendent Penny Weaver said that this policy was brought to the Board for First Reading on August 14, 2012, was revised to reflect the recommendations of the Board, and is now ready for adoption. *The updated policy and administrative regulation is available for viewing/printing on the district website at <http://www.svusd.santacruz.k12.ca.us/>.*

2. **Approve the Formation of a Strategic Plan Subcommittee to Address Ongoing Progress Toward Implementing Action Steps and to Propose Revisions of the Scotts Valley Unified School District Strategic Plan**

MSP Shulman/Abel Vote: 4-0 Student Advisory Vote: Aye

Superintendent Penny Weaver said the Strategic Plan Subcommittee will be convened for the purpose of tracking and measuring progress on the goals and to recommend revisions to goals and action steps to the larger Strategic Plan Committee annually. The subcommittee will be a Superintendent's Committee comprised of community members, staff and not more than two Board members, meeting 3 to 4 times a year, and not subject to the Brown Act.

3. **Discuss the Dates and Content for this Year's Community Meetings**

Superintendent Penny Weaver said that last year the Board's focus was on the district's fiscal condition thus making the decision to move forward in putting the parcel tax on the June 5, 2012 ballot. Board discussion posed various scenarios that would allow community input noting that community meetings and forums in the past did not receive a high level of participation. Superintendent Weaver said she will poll district administrators for topics to bring to the Board prior to the November 2012 elections.

Wendy Brannan and Jondi Gumz addressed the Board regarding this agenda item.

4. **Receive for Information an Update Regarding the Formation of the Measure K Oversight Committee**

MSP Shulman/Bubb Vote: 4-0 Student Advisory Vote: Aye

Superintendent Penny Weaver said the district has received seven applications to date for the Measure K Oversight Committee. The deadline for applications is Friday, September 21st and the district would like to present the applications to the Board at the October 9th Board meeting for review and appointment.

BUSINESS

Clark

1. **Approve the 2011-2012 Unaudited Actual Financial Report**

MSP Bubb/Shulman Vote: 4-0 Student Advisory Vote: Aye

Chief Business Official Vickie Clark presented the 2011-12 Unaudited Actual Financial Report explaining that the district has met its fiscal obligations as required under Assembly Bill 1200 and highlighting the differences between a projected report and an actual report. As of June 30, 2012, all funds of the District have a positive fund balance and the district continues to meet its required 3% reserve for economic uncertainties. Board members asked clarifying questions. *The presentation is available on the district website at <http://www.svusd.santacruz.k12.ca.us/>.*

2. **Accept Preliminary Information on Enrollment, Staffing, and Budget Updates for the Opening of the 2012-13 School Year**

MSP Abel/Shulman Vote: 4-0 Student Advisory Vote: Aye

Chief Business Official Vickie Clark presented information regarding the changes to staffing and other spending decisions to align the budget with enrollment as best as possible within the available resources. For the 2012-13, the district has also adjusted for retirements after budget adoption and for some recently awarded grants. Board members asked clarifying questions. *The presentation is available on the district website at <http://www.svusd.santacruz.k12.ca.us/>.*

3. **Accept Information Regarding the Review and Approval of the 2012-13 Budget by the County Office of Education**

MSP Abel/Bubb Vote: 4-0 Student Advisory Vote: Aye

Chief Business Official Vickie Clark presented information regarding the 2012-13 Scotts Valley Unified School District Budget approved by the County Office of Education including the list of recommendations and references to issues which may have an impact on the fiscal condition of the district over the current and two subsequent years. Board members asked clarifying questions.

4. **Adopt Resolution #13-008 Approving the Actual 2011-12 and the Projected 2012-13 GANN Limit**

MSP Shulman/Bubb Roll Call Vote: 4-0 (absent: Roth) Student Advisory Vote: Aye

Chief Business Official Vickie Clark gave a brief overview of the Gann Limit and the calculations required by the State Constitution.

5. **Adopt Resolution #13-009, Stipulating that the First Use of Federal Child Nutrition Revenues Shall be for the Payment of Classified Salaries Subject to Public Employees Retirement System (PERS)**

MSP Abel/Bubb Roll Call Vote: 4-0 (absent: Roth) Student Advisory Vote: Aye

Chief Business Official Vickie Clark explained the annual resolution which results in lowering the PERS reduction amount thus increasing the revenue limit funds and reducing General Fund transfer to the Cafeteria Fund.

6. **Approve the Surplus of Book and Materials and the Disposal of Inoperable Equipment**

MSP Bubb/Shulman Vote: 4-0 Student Advisory Vote: Aye

Chief Business Official Vickie Clark briefly explained that when district-owned books, equipment and supplies become unusable, obsolete or no longer needed they may, with Board approval, be sold or disposed of by one of the methods prescribed in law and administrative regulations. The attached list has been reviewed by the Director of Technology.

C. PERSONNEL

Lewis

1. **Approve the Board Resolution #13-007, Which Directs the Superintendent to Reduce or Eliminate Certain Classified Services**

MSP Shulman/Bubb Roll Call Vote: 4-0 Student Advisory Vote: Aye

Human Resources Administrator Carolyn Lewis explained that enrollment in 4th and 5th grades is down at Vine Hill Elementary School resulting in one less PE class this year.

D. CONSENT AGENDA

MSP Shulman/Bubb Vote: 4-0 Student Advisory Vote: Aye

- 1. Approve Minutes from the Regular Board Meeting of August 14, 2012**
- 2. Approve District Participation in Mandate Block Grant Funding for Local Education Agencies for Fiscal Year 2012-2013**
- 3. Approve an Agreement with the Santa Cruz County Superintendent of School Regional Occupational Program**
- 4. Accept Donations to Scotts Valley Unified School District**
- 5. Approve the Certificated Personnel Action Report**
- 6. Approve the Classified Action Report**
- 7. Approve Warrants**

ADJOURNMENT

Board President Larry Beaman adjourned the public session at 8:10 p.m.

Minutes Recorded By:

Minutes Approved By:

Brenda Spalding
Administrative Assistant to Superintendent

Sue Roth
Clerk to the Board of Trustees