



# SCOTTS VALLEY UNIFIED SCHOOL DISTRICT

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EDUCATIONAL SERVICES  
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BUSINESS SERVICES  
(831) 438-2312

PERSONNEL  
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## BOARD OF TRUSTEES Minutes of Regular Meeting September 9, 2008

**CLOSED SESSION: 6:15pm**  
**DISTRICT OFFICE**  
**CONFERENCE ROOM**  
**4444 Scotts Valley Dr., 5B**  
**Scotts Valley, CA 95066**

**REGULAR SESSION: 7:00pm**  
**SCOTTS VALLEY CITY**  
**COUNCIL CHAMBERS**  
**One Civic Center Drive**  
**Scotts Valley, CA 95066**

### AGENDA

#### **PUBLIC SESSION CALLED TO ORDER:**

Board President Allison Niday called the Public Session to order at 6:15 p.m. **Board members present:** Sue Roth, Jondi Gumz, Chuck Walker and Joseph Espinola. Also in attendance were Superintendent Susan Silver, and Chief Business Official Karen Jelcick.

#### **ADJOURNED TO CLOSED SESSION at 6:15 p.m.**

#### **CLOSED SESSION:**

- A. COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d))** Executive session between the public school employer and its designated representative, Susan Silver, for the purpose of giving direction regarding negotiations with Scotts Valley Education Association.
- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)**

#### **PUBLIC SESSION CALLED TO ORDER:**

Board President Allison Niday called the Public Session to order at **7:01 p.m.** **Board Members present:** Allison Niday, Sue Roth, Jondi Gumz, Joseph Espinola, Chuck Walker and Student Advisory Member Chenisha Sangha. **Administration present:** Superintendent Susan Silver, Chief Business Official Karen Jelcick, Human Resources Administrator Carolyn Lewis, Director of Student Services Evelyn Clancy, Director of Business Services Vickie Clark and Food Service Supervisor Amy Hedrick. **Principals present:** Scotts Valley High School Principal Gregg Gunkel.

#### **PLEDGE OF ALLEGIANCE**

## **CLOSED SESSION ACTION REPORT**

- A. COLLECTIVE BARGAINING SESSION (Government Code Section 3549.1(d))** Executive session between the public school employer and its designated representative, Susan Silver, for the purpose of giving direction regarding negotiations with Scotts Valley Education Association. No action taken.
- B. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Government Code Section 54957)**No action taken  
No action taken.

## **SET THE AGENDA**

**MSP Espinola/Roth 5-0 Student Advisory Vote: Aye**

Board President Allison Niday accompanied the varsity football team and cheer squad to Alice, Texas on September 3<sup>rd</sup> and reported on the trip, the game, the gracious community and good conduct of all students.

## **SUPERINTENDENT'S REPORT**

- On August 25<sup>th</sup> the Scotts Valley Rotary sponsored a “Welcome Back Breakfast” for all district employees with professional development following the breakfast. Superintendent Silver officially became a Rotary member on September 8<sup>th</sup>. Director of Technology Shannon Calden conducted PowerSchool training at the sites before school started. Ms. Calden has done an amazing job getting all appropriate employees trained on Power School and Data Director including initiating a select group of teachers called PowerUsers to act as resources at each site. The district will use the data available with the new systems to drive instructional improvement. Fiber optics has been installed and nears completion at all sites.
- The first day of school went smoothly after aligning bus routes with schedule changes of which the Santa Cruz County Office of Education neglected to inform parents or districts.
- We are working closely with the Santa Cruz County Office of Education to increase support with special education and inform them of areas that staff would like more support.
- Superintendent Silver attended the “Welcome Back” assembly at the high school and remarked it was “the nicest assembly I have ever attended.” The positive atmosphere at the high school is due in large part to the hard work of high school principal Gregg Gunkel and assistant principal Valerie Bariteau. They are both embarking on their fourth year at the high school.
- Superintendent site visits will be held on Thursday mornings this year. Superintendent Silver and HR Administrator Carolyn Lewis visited Vine Hill on September 4<sup>th</sup>. They were delighted to see classes in action. Vine Hill held their Back to School Night on September 3<sup>rd</sup> and Brook Knoll’s Back to School Nights will be September 10<sup>th</sup> and 11<sup>th</sup>.
- As a member of the Association of Low Wealth Schools, Superintendent Silver received information from Mike Dillion on the state budget and unfortunately the state seems to be at a stalemate.
- September 11<sup>th</sup> and 12<sup>th</sup> Brook Knoll and Vine Hill will host professional development on assessment training for their staffs.
- September 11<sup>th</sup> the District will be holding a Candidates Informational Session for all candidates running for election to the Board of Trustees.

## **MATTERS FROM THE PUBLIC – ORAL**

Members of the audience are welcome to address the Board at this time during the meeting regarding items not listed on this agenda. The Trustees may ask questions for clarity but cannot take action on those matters until such matters are appropriately placed on a future agenda, according to law.

The Governing Board may prohibit members of the public, who speak during the time permitted on the agenda for public expression, from commenting on matters that are not within the subject matter jurisdiction of the governing body. The Governing Board retains the discretion to adopt regulations at its meetings, which may limit the time for public discussion of items within its subject matter jurisdiction. Open Public Discussion at the beginning of the meeting is limited to 15 minutes. **For the record, please state your name at the beginning of your statement.**

**Wendy Brannan and Linda Santos** addressed the Board on various topics.

## ITEMS SCHEDULED FOR CONSIDERATION

MSP Espinola/Roth 5-0 Student Advisory Vote: Aye (Consent item A10 will be moved to B1; B1 will become B2.)

### A. CONSENT AGENDA

Silver

1. Approve Minutes from the Regular Board Meeting of August 12, 2008
2. Approve a Student Teaching and Practicum Agreement with National University
3. Approve an Agreement with Santa Cruz Community Counseling Center for Youth Services at Scotts Valley High School
4. Approve the Contract with WaiteWorks, Inc. for Fiscal Year 2008-09  
Wendy Brannan addressed the Board regarding this agenda item.
5. Approve a Contract with the Santa Cruz County Office of Education Allowing Fifth Grade Students from Brook Knoll and Vine Hill Elementary Schools to Participate in the Outdoor Science School Program
6. Approve the Cal Protection Contract for Fiscal Year 2008-09
7. Award the Contract and Notice to Proceed for Construction of the Shade Pavilion at Scotts Valley High School
8. Approve the New Job Description for the Scotts Valley Unified School District Food Service Support/Delivery Driver
9. Adopt Revised Board Policy and Administrative Regulation 6158 Independent Study
10. Approve Changes to the Following Positions: Behavior Support Specialist, Instructional Aide II and .20 FTE Mathematics  
Peter McLean asked for clarification between agenda items A10 and B1. The Board will move A10 to B1 and B1 will become B2.
11. Approve the Certificated Action Report
12. Approve the Classified Action Report
13. Approve Warrants

### B. EDUCATIONAL SERVICES

Clancy

1. Approve Changes to the Following Positions: Behavior Support Specialist, Instructional Aide II and .20 FTE Mathematics (was A10)  
MSP Roth/Walker 5-0 Student Advisory Vote: Aye  
Superintendent Silver explained the addition of .2 FTE Mathematics was necessary to ensure appropriate placement of all math students at the high school. Director of Student Services Evelyn Clancy gave an overview of the Instructional Aide II and Behavior Support Specialist positions that would replace previously contracted positions, required by students' IEP's.  
Peter McLean addressed the Board regarding this and B2 agenda items.
2. Accept for First Reading the Job Descriptions for Scotts Valley Unified School District Instructional Assistant, General Education; Instructional Assistant I, Special Education (RSP, SDC); Instructional Assistant II, Special Education; Behavioral Support Specialist, Special Education  
MSP Espinola/Roth 5-0 Student Advisory Vote: Aye  
Director of Student Services Evelyn Clancy gave a brief overview of the difficulty filling these support positions resulting in a need to contract out for services at a significant additional cost. The district hopes to have district employees fulfilling these functions.

## C. ADMINISTRATION

Silver

### 1. Receive Information on the State of the District

Superintendent Silver presented a "State of the District." The presentation was posted to the district website on September 10, 2008.

**Mike Shulman, Wendy Brannan and John Magliato** addressed the Board regarding this agenda item.

### 2. Receive Information on the Project Impact Intern Program

Superintendent Silver gave an overview of the Santa Cruz County Office of Education supported Project Impact Intern Program which prepares teachers for our special education classrooms.

### 3. Receive for First Reading the CSBA Updates to the Following Board Policies and Administrative Regulations: 4161.8 – Family Care and Medical Leave, 5113.2 – Work Permits, 5121 – Grades/Evaluation of Student Achievement, 6178 – Career Technical Education, 6178.1 – Work Experience Education Report Card

**MSP Roth/Espinola 5-0 Student Advisory Vote: Aye**

**Wendy Brannan** addressed the Board regarding this agenda item.

## D. BUSINESS

Jelcick

### 1. Receive for Information the Review of the 2008-09 Adopted Budget as Required by the Santa Cruz County Office of Education

Chief Business Official Karen Jelcick gave a brief history of the process required by the Santa Cruz County Office of Education for approval of the district's 2008-09 adopted budget.

**Linda Santos and Santa Cruz County Office of Education Trustee Brian Sanford** addressed the Board regarding this agenda item.

### 2. Adopt Resolution #09-009 Approving the Actual 2007-08 and the Actual 2007-08 and the Projected 2008-09 Gann Limit

**MSP Roth/Gumz Roll Call: 5-0 Student Advisory Vote: Aye**

Chief Business Official Karen Jelcick briefly reviewed the Gann Limit and the district's requirements to perform Gann Limit calculations.

**Linda Santos** addressed the Board regarding this agenda item.

### 3. Approve the 2007-08 Unaudited Actual Financial Report

**MSP Espinola/Gumz 5-0 Student Advisory Vote: Aye**

Chief Business Official Jelcick presented the 2007-08 Unaudited Actual Financial Report. The presentation was posted to the district website on September 10, 2008.

**John Magliato** addressed the Board regarding this agenda item.

## BOARD DISCUSSION

- Student Advisory Member Chenisha Sangha explained "Club Day" which was held last Friday. Students signed up for the clubs of their choice. The high school held their first dance of the year and games have started for the sports teams. The high school will hold a sport rally on Sept. 26<sup>th</sup>.
- Board Member Joseph Espinola attended the August 25<sup>th</sup> "Welcome Back" Rotary breakfast for all district employees. He has participated in sexual harassment training as required for all Board members, through his employer, and continues to be actively involved with Scotts Valley sports and PAL.

- Board Clerk Jondi Gumz attended the August 25<sup>th</sup> “Welcome Back” Rotary breakfast and on September 3<sup>rd</sup> attended Vine Hill’s “Back to School Night.”
- Board Vice President Sue Roth attended the August 25<sup>th</sup> “Welcome Back” Rotary breakfast and the Professional Development Collaboration following the breakfast where she learned about digital natives and digital immigrants.
- Board President Allison Niday was delivering her son to out-of-state college and was unable to attend the August 25<sup>th</sup> “Welcome Back” Rotary breakfast. She accompanied the football team to Alice, Texas September 3<sup>rd</sup> through 7<sup>th</sup> and reported on the trip.

### UPCOMING ACTIVITIES IN THE DISTRICT

Oct. 3, 2008	Professional Development Collaboration Day	<b>NO SCHOOL FOR STUDENTS</b>
Oct. 24, 2008	SVHS Homecoming	
Oct. 25, 2008	SVHS Homecoming Dance	SV Community Center
Oct. 25, 30 & 31, 2008	SVHS Haunted House	

### BACK TO SCHOOL NIGHTS 2008-09

Sept. 10 & 11, 2008	Brook Knoll Elem.
Sept. 17, 2008	SV Middle School
Sept. 24, 2008	SV High School

### FUTURE MEETING DATES

The next regularly scheduled Public Board Meetings will be held on:

September 23, 2008	November 18, 2008
October 14, 2008	December 9, 2008
October 28, 2008	

### ADJOURNMENT

Board President Allison Niday adjourned the meeting at **9:59 p.m.**

**Home Page** = <http://www.svusd.santacruz.k12.ca.us>

**Visitors:** If you wish to address an item on the agenda, please be present at the beginning of the meeting. An item MAY be moved to the beginning of the agenda. Please fill out a “request to speak to the Board” form so that the Board may recognize you.

**A person with a disability may contact the Superintendent's office to request receipt** of an agenda in an alternative format or to request disability-related accommodations, including auxiliary aids or services, in order to participate in the public board.

**Written materials pertaining to items on this agenda** may be viewed at the Scotts Valley Unified School District Office, 4444 Scotts Valley Dr., Ste. 5B, Scotts Valley, CA 95066 during normal office hours. (SB 343, **10/04/07**)

Minutes Recorded By:

Minutes Approved By:

\_\_\_\_\_  
Brenda Spalding  
Administrative Assistant to Superintendent

\_\_\_\_\_  
Jondi Gumz  
Clerk to the Board of Trustees